

<b>FLORIDA</b>	<b>OFFICIAL</b>
<b>POLYTECHNIC</b>	<b>UNIVERSITY</b>
<b>UNIVERSITY</b>	<b>POLICY</b>

<b>Subject/Title:</b> Tuition Residency Appeals
<b>FPU Policy Number:</b> FPU-4.0012P
X New Policy __ Major Revision of Policy __ Minor Technical Revision of Policy
<b>Date First Adopted:</b> April 21, 2015
<b>Date Revised:</b>
<b>Responsible Division/Department:</b> Admissions
<b>Initiating Authority:</b> Ghazi Darkazalli, Provost and Executive VP of Academic Affairs

**A. APPLICABILITY/ACCOUNTABILITY:**

This policy applies to all students seeking to appeal a residency classification or reclassification decision and is in accordance with Section 1009.21(12), Florida Statutes.

**B. POLICY STATEMENT:**

A student may appeal an initial residency classification or reclassification decision within 30 days of receipt of the decision. Students are still responsible for all tuition and fees incurred while the appeal is being processed. The appeal will be reviewed and decided by the Residency Appeals Committee. The University Registrar acts in the capacity of the University Residency Appeals Chair. The Residency Appeals Committee is designated to review residency decisions - not the classification and reclassification processes nor associated deadlines; these areas may not be appealed. Please note that the Residency Appeal Committee cannot override Florida Statutes, which govern residency for tuition purposes. If a change in the initial classification or residency reclassification is granted, the non-resident and out of state tuition and fees paid will be refunded accordingly.

**C. PROCEDURES:**

1. To initiate an appeal of an initial residency classification or reclassification decision, a student must submit the appeal in writing to the University Residency Appeals Committee through the University Registrar.
2. The Registrar will communicate the decision in writing to the student's University email within 10 business days of receipt of the appeal.
3. The decisions made by the University Residency Appeals Committee are binding and will not be overturned.

POLICY APPROVAL	
Policy No.: FPU-4.0012P	
_____	_____
Initiating Authority	Date
_____	_____
Policies & Procedures Committee Chair	Date
_____	_____
President/Designee	Date
Approved by FPU BOT, if required	_____
	Date
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