

OFFICIAL POLICY

Subject/Title: Student Requests for Housing Accommodations- Disability

Policy Number: FPU-3.0042P

New Revised Technical Revisions Only Emergency Policy

Date First Adopted: January 28, 2022

Date Revised:

Responsible Division or Department: Student Affairs

Initiating Authority: Terry Parker, Executive Vice President of Academic Affairs and Provost

A. APPLICABILITY & PURPOSE:

This policy applies to all students requesting a reasonable accommodation for housing on University property or under the control of the University.

B. POLICY STATEMENT:

This policy aligns with FPU-2.0041AP, Student Requests for Disability Services.

The University is committed to ensuring equal access to all educational opportunities by complying with the Americans with Disabilities Act of 1990 (ADA) Title II, as amended by the ADA Amendments Act of 2008, Section 504 and Section 508 of the Rehabilitation Act of 1973, Title VI and VII of the Civil Rights Act of 1964, and all other federal and state laws and regulations that prohibit such discrimination on the basis of disability.

The University, through the Office of Disability Services ("ODS"), facilitates reasonable accommodations for students with disabilities. A reasonable accommodation is a change or exception to a rule or policy that is necessary to provide a student with equal access to University housing.

On-campus housing is currently offered to students through a public-private partnership with a private company that owns the residence halls. That company is also responsible for the management and operations of the residence halls, including housing contracts. Because of this relationship, the University's ODS and Office of Residential Life work with the private company, or the entity the private company has contracted with to provide management and operation services, to provide reasonable accommodations in the residence halls.

C. PROCEDURES:

1. Student Self-Identification. It is the student's responsibility to self-identify as a student with a disability and register with ODS. To register with ODS, a student must follow the process outline in University policy FPU-3.0041AP Student Requests for Disability Services. The student must also submit a housing application.

2. Timeliness.

a. In order to be considered for reasonable housing accommodation, students must submit their accommodation request process by the dates listed below:

- i) Returning Students for next academic year (beginning in fall): April 1
- ii) Incoming Students for next academic year (beginning in fall): June 1
- iii) Incoming students for spring housing: December 1

- b. Housing availability is limited, as such, a student should complete the accommodation request process as soon as possible. However, doing so does not guarantee that a student's reasonable accommodation request can be met, nor does it guarantee that housing will be available.
- c. A student residing on campus for the Fall semester does not need to resubmit documentation for an approved reasonable accommodation for the subsequent Spring semester unless requesting a change to the approved reasonable accommodation.
- d. Renewals:
 - i) A student must renew their approved housing accommodations with ODS every time the student enters into an agreement for on-campus housing.
 - ii) The renewal accommodations process with ODS must be completed before the published deadlines.
 - iii) If the renewal accommodation process is completed after the published deadlines, the student's accommodation will be based on availability and occupancy at the time of the renewal process is completed.
 - iv) It is the responsibility of the student to reach out to ODS and complete the renewal accommodations process.

D. SINGLE ROOM ACCOMMODATIONS:

- 1. **General Information.** Students have the option to select a housing preference and should consider their individual needs when considering a place to reside. Several options for accessible housing are available on campus.

On-Campus housing is limited. For this reason, a single room accommodation is only granted to students for whom no other accommodation is deemed reasonable, and only when available. A medical condition alone does not qualify a student for a single room accommodation. Examples of conditions that ordinarily do not warrant a single room accommodation include, but are not limited to: asthma, allergies, learning disorders/ADHD, insomnia and sleep problems, orthopedic problems, depression, anxiety. Single room accommodations are determined based on an individualized assessment.

- 2. **Charges.** A student with an approved single room accommodation will be charged the double occupancy rate for the room to which the student is assigned.

E. APPEAL:

- 1. A student wanting to appeal a denial of eligibility or requested accommodation must follow the appeal process in University policy FPU-3.0041AP Student Request for Disability Services.

POLICY APPROVAL	
Policy No.: FPU-3.0042P	
_____	Date _____
Initiating Authority	
_____	Date _____
Policies Committee Chair	
_____	Date _____
President/Designee	
Approved by Florida Polytechnic University BOT, if required Date _____	
EXECUTED SIGNATURE PAGES ARE AVAILABLE IN THE OFFICE OF THE GENERAL COUNSEL	