



FLORIDA POLYTECHNIC  
UNIVERSITY

## Board of Trustees Meeting

Wednesday, May 20, 2020, 11:15-11:45 AM

*Or upon conclusion of the Finance & Facilities Committee meeting*

Florida Polytechnic University  
TELE-CONFERENCE MEETING

Dial In Number: 415-655-0001 | Access Code: 618 932 538#

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Don Wilson, Chair  
Dr. Victoria Astley  
Connor Coddington  
Dr. Louis Saco

Cliff Otto, Vice Chair  
Rear Admiral Philip Dur  
Frank Martin  
Bob Stork

Mark Bostick  
Dr. W. Earl Sasser  
Henry McCance  
Gary C. Wendt

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### AGENDA

- |   |                           |
|---|---------------------------|
| I. Call to Order  | Don Wilson, Chair         |
| II. Roll Call   | Michele Rush              |
| III. Public Comment   | Don Wilson, Chair         |
| IV. Chairman's Remarks  | Don Wilson, Chair         |
| V. President's Remarks  | Randy K. Avent, President |
| VI. <a href="#">Consent Agenda</a><br><i>*Action Required*</i>          | Don Wilson, Chair         |
| A. Academic & Student Affairs Committee                                 |                           |
| 1. Approve Cyber Security Engineering degree                            |                           |
| 2. Approve Collective Bargaining Agreement Revised Article 12: Salaries |                           |
| 3. MOU "Memorandum of Understanding re: COVID-19 Health Emergency"      |                           |
| 4. Approve revised Regulation FPU-3.006 Student Code of Conduct         |                           |
| B. Audit & Compliance Committee   |                           |
| 1. Approve University Financial Audit – (FYE 6/30/19)                   |                           |
| 2. Approve Foundation Form 990 (FYE 6/30/19)                            |                           |
| 3. Approve UAC Quality Assurance Review (QAR) – Self                    |                           |

Assessment (Report No. FPU 2020-07)

- C. Finance & Facilities Committee
  - 1. Approve revised FPU-4.001 Tuition and Related Fees Schedule
  - 2. Approve the 2021-2022 Capital Improvement Plan (CIP)
  - 3. Approve granting Dr. Avent authority to sign a change order up to \$2.4 million to Skanska to continue construction of the Applied Research Center until additional funding is received from the State of Florida
  - 4. Approve amendment to the 2019-2020 Carry Forward Budget to use Carry Forward to fund up to \$2.4 million of construction costs for the Applied Research Center pursuant to the change order described above in #3
  - 5. Approve 2021-2022 Operating Legislative Budget Request (LBR)
  - 6. Approve 2020-2021 Foundation Operating Budget
  - 7. Approve Foundation Board Reappointments
- D. Governance Committee
  - 1. Approve President's Proposed Goals FYE 2021
- E. Board of Trustees
  - 1. Approve the February 26, 2020 Board of Trustees Meeting Minutes

VII. Committee Reports

- A. Executive Committee Report (April 13, 2020) Don Wilson, Chair
- B. Academic & Student Affairs Committee Don Wilson, Chair
- C. [Audit & Compliance Committee](#)  
\*Action Required\* Gary Wendt, Committee Chair
  - 1. Approve Charter Review and Committee Evaluation
- D. [Finance & Facilities Committee](#)  
\*Action Required\* Frank T. Martin, Committee Chair
  - 1. Approve 2020-2021 University Operating Budget
- E. [Governance Committee](#)  
\*Action Required\* Rear Admiral Philip Dur, Committee Chair
  - 1. Approve the Renewal of President's Employment 2020-21
  - 2. Approve President's Employment Agreement

- VIII. [Officer Elections](#)  
\*Action Required\* Don Wilson, Chair

- IX. [Board of Trustees Meeting Schedule](#)  
\*Action Required\* Don Wilson, Chair

X. Board of Governors' Meetings

Don Wilson, Chair

- June 23-25, 2020 (*UCF, Orlando*)
- September 16-17, 2020 (*University of West Florida, Pensacola*)
- October 6-7, 2020 Facilities Committee and Budget and Finance Committee Workshops (*USF, Tampa*)
- November 4-5, 2020 (*University of North Florida, Jacksonville*)
- January 20-21, 2021 (*NCF, Sarasota*)
- March 24-25, 2021 (*FAMU, Tallahassee*)
- June 22-24, 2021 (*USF, Tampa*)
- September 1-2, 2021 (*FAU, Boca Raton*)
- October 7, 2021 Facilities Committee; Budget & Finance Committee (*FGCU, Ft. Myers*)
- November 3-4, 2021 (*FIU, Miami*)

XI. Closing Remarks and Adjournment

Don Wilson, Chair

Florida Polytechnic University  
Board of Trustees Meeting  
May 20, 2020

**Subject: Academic & Student Affairs Committee: Consent Agenda Items**

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**Proposed Action**

Approve the following items:

1. Approve Cyber Security Engineering degree
2. Approve Collective Bargaining Agreement Revised Article 12: Salaries
3. MOU "Memorandum of Understanding re: COVID-19 Health Emergency"
4. Approve revised Regulation FPU-3.006 Student Code of Conduct

**Background Information**

N/A

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**Supporting Documentation:** Please see supporting documentation under "Academic & Student Affairs Committee"

**Florida Polytechnic University  
Board of Trustees Meeting  
May 20, 2020**

**Subject: Audit & Compliance Committee: Consent Agenda Items**

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**Proposed Action**

Approve the following items:

1. Approve University Financial Audit – (FYE 6/30/19)
2. Approve Foundation Form 990 (FYE 6/30/19)
3. Approve UAC Quality Assurance Review (QAR) – Self Assessment (Report No. FPU 2020-07)

**Background Information**

N/A

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**Supporting Documentation:** Please see supporting documentation under "Audit & Compliance Committee"

Florida Polytechnic University  
Board of Trustees Meeting  
May 20, 2020

**Subject: Finance & Facilities Consent Agenda Items**

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**Proposed Action**

Approve the following items:

1. Approve revised FPU-4.001 Tuition and Related Fees Schedule
2. Approve the 2021-2022 Capital Improvement Plan (CIP)
3. Approve granting Dr. Avent authority to sign a change order up to \$2.4 million to Skanska to continue construction of the Applied Research Center until additional funding is received from the State of Florida
4. Approve amendment to the 2019-2020 Carry Forward Budget to use Carry Forward to fund up to \$2.4 million of construction costs for the Applied Research Center pursuant to the change order described above in #3
5. Approve 2021-2022 Operating Legislative Budget Request (LBR)
6. Approve 2020-2021 Foundation Operating Budget
7. Approve Foundation Board Reappointments

**Background Information**

N/A

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**Supporting Documentation:** Please see supporting documentation under "Finance & Facilities Committee"

Florida Polytechnic University  
Board of Trustees  
May 20, 2020

**Subject:** Approve President's Goals for FYE 2021

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**Proposed Action**

Approve President's proposed goals for FYE 2021.

**Background Information**

N/A

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**Supporting Documentation:** Please see supporting documentation under "Governance Committee"

Florida Polytechnic University  
Board of Trustees

**Board of Trustees Meeting**

**DRAFT MEETING MINUTES**

**Tuesday, February 25, 2020, 1:00-1:15 PM**

**Florida Polytechnic University, Student Development Center  
4700 Research Way, Lakeland, FL 33805**

I. Call to Order

Chair Don Wilson called the Board of Trustees meeting to order at 1:00 p.m.

II. Roll Call

Kris Wharton called the roll: Chair Don Wilson, Vice Chair Cliff Otto, Trustee Mark Bostick, Trustee Ryan Perez, Trustee Henry McCance, Trustee Victoria Astley, Trustee Frank Martin, Trustee Adrienne Perry, Trustee Earl Sasser, Trustee Lou Saco, and Trustee Gary Wendt were present (Quorum).

Trustees not present: Trustee Bob Stork, Trustee Philip Dur

Staff present: President Randy Avent, Provost Terry Parker, Mr. Mark Mroczkowski, Ms. Gina Delulio, Ms. Kathy Bowman, Mr. Rick Maxey, Mrs. Kris Wharton, Ms. Michele Rush, Mrs. Kim Abels, and Mr. David Blanton were present.

III. Public Comment

There were no requests received for public comment.

IV. Statement by the Florida Polytechnic University Board of Trustees opposing consolidation with the University of Florida

Chair Wilson read the formal statement opposing House Bill 7087 into the record (see Appendix A). Trustee Frank Martin suggested three minor changes in wording which trustees agreed to.

**A motion was made by Trustee Gary Wendt to adopt the Statement by the Florida Polytechnic University Board of Trustees opposing House Bill 7087. Trustee Cliff Otto seconded the motion; a vote was taken, and the motion passed unanimously.**

V. Closing Remarks and Recess

With no further business to conduct, Chair Wilson recessed the meeting until after the conclusion of the Workshop on Wednesday, February 26.



**Florida Polytechnic University  
Board of Trustees**

**Statement by the Florida Polytechnic University  
Board of Trustees opposing House Bill 7087**

The Florida Polytechnic University Trustees stand in opposition to HB 7087 and hereby urge those considering the pending legislation to merge Florida Poly with the University of Florida to carefully examine the facts and circumstances relied upon by those proposing this legislation.

The most frequently cited number in this discussion is the purported cost of a degree awarded at Florida Poly. It is critical to recognize that the cost being cited is based on Florida Poly's first graduating class in the 2017-2018 year. Everyone in business knows that the "cost" of the first production run at a new factory is a highly inflated number that includes capital and start-up costs. The same is true for a new university. In fact, the legislation that created Florida Poly recognized this fact, and allowed the new university to use operating funds for capital improvements for a period of ten years. The cost of the first degrees awarded by Florida Poly is by no means indicative of the costs incurred once the university matures and moves beyond being a start-up.

It is also important to consider that Florida Poly only awards STEM degrees, and these degrees are significantly more expensive at all state universities. Of course, when looking at "average" degree costs, all other state universities award primarily non-STEM degrees requiring far less expense, dramatically reducing the "average" degree cost.

Critical to this discussion is the fact that Florida Poly is vibrant, growing, and sought after by incoming students. In this year alone, student applications increased by more than 70% over the prior year. Students and their parents recognize the life-changing value of a degree from this institution, and high-quality students who want a career in a high-tech STEM field are hoping to be admitted to Florida Poly. Florida will be abandoning an outstanding opportunity for these students and our state if the proposed legislation is enacted.

From its inception, Florida Poly has planned for a flat administrative structure made possible by limiting degrees to common or similar disciplines. This single administrative silo will reduce administrative and overhead costs as the institution grows and matures. Given time and growth, there is no reason to assert that the per-degree costs for similar degree programs will be any greater at Florida Poly than at the other state universities.

When considering "costs," it is also necessary to look at "value" to determine the worth of an institution to the State of Florida. The Florida Chamber estimates that there are 55,000 unfilled STEM

jobs in this state, and various reports have expressed concern that the shortage of skilled workers in Florida threatens our economic growth. Florida Poly was created with the specific intent to address this issue and to produce the uniquely trained graduates who can fill this critical skills-gap.

Florida Poly is a vital driver of Florida’s economic future. Even in its infancy, Florida Poly is estimated to produce \$161 million in gross domestic product for our state and to sustain 2,350 jobs that annually generate \$97.6 million in wages and business income. Looking at what has taken place around polytechnic universities in other states, it is clear these institutions are a prime breeding ground for high-tech industries and business. That dynamic has already begun in the area surrounding Florida Poly, and for Florida a new wave of high-value, high-tech economic growth is now underway. The proposed merger can only diminish this important economic development.

Finally, we believe that the abandonment of the dream represented by Florida Poly simply disregards the thousands of people—students, faculty, staff, alumni, officials, participants in direct support organizations and other supporters—who have made significant investments and have given of their time, efforts and resources in support of Florida Poly.

Florida Poly represents a clear and bright beacon in Florida’s future guiding us to a place where the economy is stronger, our citizens have greater opportunities, our students are getting a world-class education for the jobs of the future, and Florida is simply a better place to live.

The Board of Trustees of Florida Polytechnic University respectfully contends that there is no possible on-going benefit from the elimination of this University, and that such action will deny this state of one of its most important institutions benefitting education and the economy in Florida’s future.

Signed: \_\_\_\_\_  
Donald H. Wilson, Board Chairman

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Clifford K. Otto, Board Vice Chairman

\_\_\_\_\_  
Dr. Adrienne Perry

\_\_\_\_\_  
Bob Stork

\_\_\_\_\_  
Frank T. Martin

\_\_\_\_\_  
Gary C. Wendt

\_\_\_\_\_  
Henry McCance

\_\_\_\_\_  
Dr. Louis Saco

\_\_\_\_\_  
Mark Bostick

\_\_\_\_\_  
Ryan Perez

\_\_\_\_\_  
Dr. Victoria Astley

\_\_\_\_\_  
Rear Admiral Philip Dur

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Dr. W. Earl Sasser

Florida Polytechnic University  
Board of Trustees

**Board of Trustees Meeting**

**DRAFT MEETING MINUTES**

Wednesday, February 26, 2020  
9:30 AM - 11:30 AM

Florida Polytechnic University, Student Development Center  
4700 Research Way, Lakeland, FL 33805

I. Call to Order

Chair Don Wilson reconvened the Board of Trustees meeting at 9:30 a.m.

II. Roll Call

Kris Wharton called the roll: Chair Don Wilson, Vice Chair Cliff Otto, Trustee Mark Bostick, Trustee Ryan Perez, Trustee Henry McCance, Trustee Victoria Astley, Trustee Adrienne Perry, Trustee Earl Sasser, Trustee Philip Dur, Trustee Lou Saco, and Trustee Gary Wendt were present (Quorum).

Trustees not present: Trustee Frank Martin, Trustee Bob Stork

Staff present: President Randy Avent, Provost Terry Parker, Mr. Mark Mroczkowski, Ms. Gina Delulio, Ms. Kathy Bowman, Mr. Rick Maxey, Mrs. Kris Wharton, Mr. David Calhoun, Ms. Michele Rush, Mrs. Kim Abels, and Mr. David Blanton were present.

III. Public Comment

There were two requests received for public comment. Dr. Kathryn Miller and Dr. Tom Dvorske both spoke to the Statement by the Florida Polytechnic University Board of Trustees opposing consolidation with the University of Florida.

IV. Chairman's Remarks

Due to time constraints of one trustee who needed to leave the meeting early, Chair Don Wilson moved the consent agenda and committee reports ahead of the presentations. Also, President Randy Avent did not provide any President's remarks as he remains in Tallahassee.

V. Consent Agenda

Chair Wilson read the list of items to be approved on the consent agenda:

A. Academic & Student Affairs Committee

1. Approve Regulation FPU-2.001 Admission to the University and Appeal Process – General

- B. Governance Committee
  - 1. Approve Regulation FPU-1.01 Service of Process
- C. Audit & Compliance Committee
  - 1. Approve the Foundation Financial Audit FYE 6/30/19
  - 2. Approve the Crowe Internal Management and Accounting Control and Business Process Assessment (November 2019)
- D. Finance & Facilities Committee
  - 1. Approve Resolution for Signature Authority on Depository Accounts
- E. Board of Trustees
  - 1. Approve the December 11, 2019 Board of Trustees Meeting Minutes

As each of the items comes before the Board with unanimous approval from the respective Committees, there is no need for a second. **Trustee Gary Wendt made a motion to approve the Consent Agenda as presented. A vote was taken, and the motion passed unanimously.**

## VI. Committee Reports

### A. Academic and Student Affairs Committee

Trustee Adrienne Perry stated the Academic and Student Affairs Committee learned that the incoming number and quality of student applications remains strong with the current focus on matriculation. The University will add a summer cohort this year which will be conducted 100% online. The Committee also approved Regulation FPU-2.001 Admission to the University and Appeal Process – General which was just ratified as part of the full Board's consent agenda.

### B. Governance Committee

Trustee Philip Dur related changes to the Governance Committee's Work Plan. The Committee moved the evaluation discussion and recommendation on the President's 2019-20 evaluation outcome and compensation from the May meeting to the December meeting. This will result in the evaluation process taking place after completion of the fiscal year being evaluated and will also allow for the collection of relevant data in its final form. At the May meeting, the Committee will use a report from the President on accomplishments to make a recommendation on renewal of President's employment agreement for July 2020-July 2021 only (transition year).

The Committee also discussed the process for making nominations to the Board for the offices of Chair and Vice Chair in preparation for the election that will take place at the May meeting. They instructed the General Counsel to email all trustees eligible to serve as officers in order to allow them to express their interest and willingness to be considered in the nomination process. Ms. Gina Delulio will report the responses at the next Governance Committee meeting.

In preparation for making decisions related to renewing the President's current Employment Agreement, the Committee reviewed proposed changes to the President's employment agreement. One of the changes was related to the performance compensation (bonus). The Committee will make a recommendation on the Agreement and on renewal of the Agreement at the May meeting.

Finally, Mr. David Brunell, Assistant General Counsel presented an overview of Regulation FPU-1.01

Service of Process which was just approved by the full Board in the consent agenda.

Trustee Wendt asked if all trustees will be apprised in any changes the Governance Committee makes in the President's compensation package and why. Trustee Dur answered in the affirmative.

C. Finance & Facilities Committee

Trustee Henry McCance reviewed the presentations the committee received on the budget development process, the University's half-year financial review for quarter ended December 31, 2019, and the University Foundation's second-quarter financial review and 2019 annual fund update. The Committee accepted and approved Resolution 2020-001 to update the authorized signatories for checks, payments and transfers of funds.

**The Committee recommended the Board approve the Skanska USA Building Inc. (Skanska), Guaranteed Maximum Price Phase II ("GMP 02"), in the amount of \$17.7M, for the Applied Research Center construction contract. Trustee Philip Dur seconded the motion; a vote was taken, and the motion passed unanimously.**

D. Strategic Planning Committee

Trustee Mark Bostick stated the Committee made one change to its Work Plan, moving consideration of the University's 2020 Accountability Report from February to April. This allows adequate time for all the data to be gathered. The Committee voted to make an April Executive Committee meeting a standing meeting to specifically address consideration of the annual Accountability Report.

Mr. David Calhoun presented the process for updating the ten-year Campus Master Plan which is required by law to be undertaken at least every five years. Florida Poly's update is due in 2021 and must include all facilities desired to be constructed during the ten-year life of the plan. The process also requires that six agencies and the host local community be provided with an opportunity to review and comment on the plan. After the Campus Master Plan is adopted, the University must negotiate with the host local community to identify and pay for impacts to infrastructure such as roads and utilities.

E. Audit & Compliance Committee

Trustee Gary Wendt reviewed the updates the Committee heard, including Audit & Compliance activities, external and internal audits, foundation operating and scholarship funds, and the House Select Committee on Research Integrity. Additionally, the Foundation Financial Audit for FYE 6/30/19 and the Crowe Internal Control and Business Process Assessment Report were approved in the Board's consent agenda.

VII. University Relations: Marketing & Communications Update

Maggie Mariucci, AVP University Relations, introduced two members of her team who gave in-depth presentations on the University's internal and external communications and marketing efforts. Trustee Dur asked Lydia Guzman, Director of Communications, to include a chart that shows media coverage by region. Laura Neff-Henderson also received a compliment from Trustee Adrienne Perry on the updates to the University website.

VIII. University Police: Active Assailant Protocol

University Police Chief, Rick Holland, presented information on the University's active assailant training for both his officers and University employees. He also shared the University Police department expects to achieve their Florida Law Enforcement Accreditation by June 2020.

IX. Faculty Presentation

Dr. Reinaldo Sanchez-Arias, Assistant Professor, Data Science and Business Analytics, shared his current work which includes teaching data science undergraduate and graduate courses, and performing research in the areas of dimensionality reduction, text mining and data visualization.

IX. Student Introduction

Vamsi Hanumanthu, Computer Science major, shared a presentation on his journey through Florida Polytechnic University. Vamsi anticipates graduating in May of this year and anticipates going back to MIT to officially begin his career.

X. Board of Trustees Meeting Calendar

Chair Wilson reviewed the Board of Trustees meeting calendar. The next meeting is the Board of Trustees retreat, May 18-19, 2020.

XI. Board of Governors Meetings

Chair Wilson reviewed the Board of Governors meeting calendar and encouraged trustees to attend these meetings when possible. The next meeting is March 24-25, 2020 at USF in Tampa.

XIV. Closing Remarks and Adjournment

With no further business to conduct, the meeting adjourned at 11:38 a.m.

**Florida Polytechnic University  
Board of Trustees  
May 20, 2020**

**Subject: Approve Audit and Compliance Charters**

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**Proposed Committee Action**

Approve (1) the Audit and Compliance Committee (AACC) Charter, (2) the Internal Audit Charter, and (3) the Compliance and Ethics Charter.

**Background Information**

The Audit & Compliance Committee Charter requires that the AACC (1) review the Committee's charter annually and update as necessary and (2) ensure that any changes to the charter are discussed with the Board and reapproved. The AACC should evaluate whether the Committee's performance, with respect to the responsibilities outlined in the Audit Committee Charter, are being performed satisfactory and whether any changes to the charter are necessary.

The Audit Charter and the Compliance and Ethics Charter requires that these charters are to be reviewed and approved at least every three (3) years for consistency with applicable Florida Board of Governors and University regulations, professional standards, and industry best practices. The AACC should evaluate whether any changes to the charters are necessary.

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**Supporting Documentation:** Please see supporting documentation under "Audit & Compliance Committee"

**Prepared by:** David A. Blanton, CAE/CCO

**Florida Polytechnic University  
Board of Trustees  
May 20, 2020**

**Subject: Approve 2020-2021 University Operating Budget**

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**Proposed Committee Action**

Approve the University Operating Budget for the 2020-2021 fiscal year.

**Background Information**

The Board of Governors requires that the University's fixed capital outlay, operating and carryforward budget information be approved by the Board of Trustees and provided to the Board of Governors who will be reviewing and approving each budget during its September 9, 2020 Board meeting. The President and the CFO in accordance with their fiduciary responsibility to the University must certify that the budgets are true and materially correct to the best of their knowledge. The President and the CFO must further certify that these budgets have been reviewed and approved by the board of trustees at its meeting held on May 20, 2020 and that funds will only be expended in accordance with the approved budget as well as all applicable statutes, Board of Governors regulations, and University regulations.

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**Supporting Documentation:** Please see supporting documentation under "Finance & Facilities Committee"

**Prepared by:** Mark Mroczkowski, Vice President and CFO

Florida Polytechnic University  
Board of Trustees  
May 20, 2020

**Subject: Approve Renewal of President's Employment for 2020-21**

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**Proposed Action**

Approve the Renewal of the President's Employment for 2020-21.

**Background Information**

The President's Employment Agreement is set to expire on July 7, 2020. The Board needs to decide whether to renew the President's employment for an additional year so that the appropriate information can be provided to the Board of Governors for its approval prior to the expiration of the agreement.

Pursuant to the President's employment agreement and the Board of Trustees Policy, the President is evaluated on an annual basis. The timeline for the annual review of the President has been revised so that the review takes place after the end of the fiscal year at a time when the relevant data is available, so the annual review for the 2019-20 fiscal year will take place in the fall, as well as the related decisions on the President's compensation.

The President has prepared an interim report on progress made on the Operational Plan for 2019-20 to inform the Board's decision on renewing the President's employment. The report was provided to the Board at the last meeting and the updated report has been provided to the Chair and Governance Committee Chair and is included in the supporting documentation.

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**Supporting Documentation:** Please see supporting documentation under "Governance Committee"

**Prepared by:** Gina DeLulio, VP and General Counsel

**Florida Polytechnic University  
Board of Trustees  
May 20, 2020**

**Subject: Approve President's Employment Agreement**

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**Proposed Committee Action**

Approve the new President's Employment Agreement to be effective July 2020.

**Background Information**

On February 26, 2019 the Board of Trustees approved an amendment to the President's Employment Agreement ("Agreement") with a term ending July 7, 2020. In preparation for the next renewal term, the Governance Committee requested a draft of the proposed Agreement to be presented at its February 2020 meeting. The Committee discussed the proposed Agreement which reflected revisions to the current Agreement, and the Committee requested some additional specific changes to section 5.3.1. The revised Agreement was sent to the Committee for review and comment. The redlined version indicating proposed changes to the original Agreement, further changes requested by the Committee in its last meeting, and one further clarification to 5.3.1 is provided as a supporting document. A clean copy of the proposed new agreement is also provided. The material differences between the current agreement and new agreement are as follows:

- Clarifications were made throughout the Agreement to clarify which terms are applicable only when Dr. Avent is serving as president since there is an opportunity for him to serve in a faculty capacity during the remainder of the Presidential Appointment Term if his appointment is terminated without cause or he resigns from the position as president.
- 3.1- revises end date of Presidential Appointment Term to be July 6, 2021.
- 3.2- deletes the requirement for the Chair and President to discuss and agree upon the goals and objectives for the next fiscal year because the Governance Committee and full Board have been performing that function. Also added language to allow for the revision of the goals and objectives during the fiscal year.
- 3.3- deletes the use of a consultant to perform a 360-degree review of the President and his administration- such will be determined by the Board on an as-needed basis and provided in the Policy on Annual Review of the President. In light of proposed calendar changes as to timing of the annual review, took out the dates of "September 30" of each year to allow flexibility in the timing of the review.
- 4.1- revised to reflect President's current base salary.
- 5.2- deleted language related to relocation reimbursement as it is no longer necessary.
- 5.3 and 5.3.2- deleted language related to accreditation bonus, as it is no longer necessary.
- 5.3.1- revised Performance Compensation to state that if the President receives an evaluation of "Achieves" or higher, he will receive not less than 20% of base salary as performance compensation. However, if he receives an overall evaluation of "Exceeds" or higher, his performance compensation will be 20%-30% of his base salary. \*

- 6.2- incorporated language from previous amendment which allows for compensation exceeding \$200,000 to be paid for out of the University's auxiliary funds.
- 7.2- added language which allows the Supplemental Retirement Benefit to be paid for out of the University's auxiliary funds, if permitted.
- 8.1- revised to reflect the purchase of the University's Presidential Home and deleted the language that is no longer necessary.
- 9.1- revised to reflect the current practice of providing a flat monthly automobile allowance versus the leasing of an automobile and reimbursement of insurance and other costs. Also provides that the University will reimburse the cost of renting a vehicle when the President rents a vehicle for traveling long distances on University business.
- 11.1- provides that the President will submit information for reimbursement to the University controller rather than the Board, to reflect current practice.
- 14.1- allows for the President to remain as a professor for the remainder of the Presidential Appointment Term if he resigns his position as president.
- 17.0 - updated addresses for Board and General Counsel.
- 28.2- included the General Cooperation Covenant as required by the Board of Governors.

\*further clarified based on comments received after the revised Agreement was sent to the committee for review

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**Supporting Documentation:** Please see supporting documentation under "Governance Committee"

**Prepared by:** Gina Delulio, VP and General Counsel

Florida Polytechnic University  
Board of Trustees  
May 20, 2020

**Subject:** Election for BOT Chair and Vice-Chair

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**Proposed Committee Action**

1. Election of the Board of Trustees Chair for the term of August 1, 2020 through July 31, 2022.
2. Election of the Board of Trustees Vice-Chair for the term of August 1, 2020 through July 31, 2022.

**Background Information**

Pursuant to Section 4.2 of the Forth Amended and Restated Bylaws of the Florida Polytechnic University Board of Trustees adopted September 11, 2019. "The Board shall elect the Chair and Vice-Chair from the appointed members of the Board at its last regular meeting prior to August 1 upon recommendation of the Governance Committee; the Chair and Vice-Chair shall each serve for a two-year term to begin on August 1."

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**Supporting Documentation:** N/A

**Prepared by:** Gina Delulio, VP and General Counsel

**Florida Polytechnic University  
Board of Trustees Meeting  
May 20, 2020**

**Subject: Board of Trustees Meeting Calendar 2020-2021**

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**Proposed Action**

Discuss options for proposed changes to Board of Trustees meeting calendar. Approve new meeting dates for 2020-2021.

**Background Information**

The primary motivation for changing the Board of Trustees meeting dates started with a need to move the December meeting date back into November. There are several reasons for this desired change:

- Our December meeting always conflicts with Thanksgiving and the SACSCOC annual conference (which will be important for Randy and Terry to attend these coming few years for reaccreditation purposes)
- It's also difficult for employees to submit their Board documents before Thanksgiving for a December meeting
- Presidential Ambassadors are in finals week, so we have no extra help running the meetings
- We are asking trustees to review materials over Thanksgiving holiday
  
- OPTION ONE: In the accompanying proposal, we would move the December 8-9 meeting to November 17-18.

Additionally, the Board of Governors requires that all SUS institutions submit a Board-approved Accountability Plan by May 1. This year, we convened the Executive Committee in April to approve this document. In the accompanying proposal, there are two additional options for consideration:

- OPTION TWO: In addition to moving the December meeting, we would also move the May meeting to the end of April so the full Board can consider the University Accountability Plan and approve it.
  
- OPTION THREE: In addition to moving the December meeting, we would also move the May meeting to the first Monday in May which follows the University's commencement ceremonies and allows for more trustees to attend commencement. This would require that the Executive Committee still convene in April to approve the University Accountability Plan.

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**Supporting Documentation:** Proposed BOT 2020-2021 meeting dates

**Prepared by:** Kris Wharton, Director, Office of the President & Board Operations

## Proposal to Change Board of Trustees Meeting Calendar

Current Dates	OPTION ONE	OPTION TWO	OPTION THREE
Sept 8-9, 2020	Sept 8-9, 2020 <i>(same)</i>	Sept 8-9, 2020 <i>(same)</i>	Sept 8-9, 2020 <i>(same)</i>
Dec 8-9, 2020	Nov 17-18, 2020 <i>(changed)</i>	Nov 17-18, 2020 <i>(changed)</i>	Nov 17-18, 2020 <i>(changed)</i>
Feb 25-26	Feb 16-17, 2021 <i>(changed)</i>	Feb 16-17, 2021 <i>(changed)</i>	Feb 16-17, 2021 <i>(changed)</i>
n/a	Late April 2021 Executive Committee Mtg to approve Account. Report	April 29-30, 2021 <i>(changed)</i>	Late April 2021 Executive Committee Mtg
May 19-20	May 18-19, 2021 <i>(same)</i>	Executive Committee Mtg <i>(as needed)</i>	May 3, 2021 <i>(changed to Monday after Commencement)</i>

### **OPTION ONE:**

Current Date	PROPOSED Date	In between meeting gap	New meeting focus	BOG Mtg Dates
Sept 8-9	Sept 8-9, 2020 <i>(same)</i>	4 months <i>(16 weeks)</i>	<i>(Faculty Social)</i>	Sept 16-17
Dec 8-9	Nov 17-18, 2020 <i>(changed)</i>	2.5 months <i>(10 weeks)</i>	Fall Assessments and Performance Evaluations <i>(Industry Social)</i>	Nov 4-5
Feb 25-26	Feb 16-17, 2021 <i>(changed)</i>	3 months <i>(13 weeks)</i>	FY n+1 Draft Operations Plan <i>(Student Social)</i>	Jan 20-21
n/a	Late April 2021 Executive Committee Mtg	n/a	Approve Accountability Plan <i>May 1 Accountability Report Deadline for BOG</i>	Mar 24-25
May 19-20	May 18-19, 2021 <i>(same)</i>	3 months <i>(12 weeks)</i>	FY n+1 Final Operations Plan, Budget approved, President's contract <i>(Foundation Board Social)</i>	June 23-25

### **OPTION TWO (primary difference is moving May meeting to late April in order to meet BOG Workplan deadline; extends time between April – September meetings):**

Current Date	PROPOSED Date	In between meeting gap	New meeting focus	BOG Mtg Dates
Sept 8-9	Sept 8-9, 2020 <i>(same)</i>	4 months <i>(16 weeks)</i>	<i>(Faculty Social)</i>	Sept 16-17

Dec 8-9	Nov 17-18, 2020 <i>(changed)</i>	2.5 months <i>(10 weeks)</i>	Fall Assessments and Performance Evaluations <i>(Industry Social)</i>	Nov 4-5
Feb 25-26	Feb 16-17, 2021 <i>(changed)</i>	3 months <i>(13 weeks)</i>	FY n+1 Draft Operations Plan <i>(Student Social)</i>	Jan 20-21
May 19-20	April 27-28, 2021 <i>(changed)</i>	4.5 months <i>(19 weeks)</i>	Approve Accountability Plan, FY n+1 Final Operations Plan, Budget approved, President's contract <i>(Foundation Board Social)</i>	June 23-25
n/a	Executive Committee Mtg	n/a	Exec Comm if needed between April-Sept meeting.	Mar 24-25

**OPTION THREE (primary difference is moving May meeting to coincide with Commencement):**

Current Date	PROPOSED Date	In between meeting gap	New meeting focus	BOG Mtg Dates
Sept 8-9	Sept 8-9, 2020 <i>(same)</i>	4.5 months <i>(18 weeks)</i>	<i>(Faculty Social)</i>	Sept 16-17
Dec 8-9	Nov 17-18, 2020 <i>(changed)</i>	2.5 months <i>(10 weeks)</i>	Fall Assessments and Performance Evaluations <i>(Industry Social)</i>	Nov 4-5
Feb 25-26	Feb 16-17, 2021 <i>(changed)</i>	3 months <i>(13 weeks)</i>	FY n+1 Draft Operations Plan <i>(Student Social)</i>	Jan 20-21
n/a	Late April 2021 Executive Committee Mtg	n/a	Approve Accountability Plan <i>May 1 Accountability Report Deadline for BOG</i>	Mar 24-25
May 19-20	May 3, 2021 <i>(changed to Monday after Commencement)</i>	3 months <i>(11 weeks)</i>	FY n+1 Final Operations Plan, Budget approved, President's contract <i>(Foundation Board Social)</i>	June 23-25

Florida Polytechnic University  
Board of Trustees

**2020-2021**  
**Board of Governors**  
**MEETING CALENDAR**

**2020**

- June 23-25, 2020 (*UCF, Orlando*)
- September 16-17, 2020 (*University of West Florida, Pensacola*)
- October 6-7, 2020 Facilities Committee and Budget and Finance Committee Workshops (*USF, Tampa*)
- November 4-5, 2020 (*University of North Florida, Jacksonville*)

**2021**

- January 20-21, 2021 (*NCF, Sarasota*)
- March 24-25, 2021 (*FAMU, Tallahassee*)
- June 22-24, 2021 (*USF, Tampa*)
- September 1-2, 2021 (*FAU, Boca Raton*)
- October 7, 2021 Facilities Committee; Budget & Finance Committee (*FGCU, Ft. Myers*)
- November 3-4, 2021 (*FIU, Miami*)