

BOARD OF TRUSTEES

Board of Trustees Meeting Agenda

Tuesday, May 24, 2022

11:30 AM – 12:30 PM

(or upon conclusion of the Strategic Workshop)

**Florida Polytechnic University
Applied Research Center & via WebEx**

Dial in: 1-415-655-0001 | Access code: 2439 193 8616#

MEMBERS

Cliff Otto, Chair
Dr. Laine Powell
Melia Rodriguez
Lyn Stanfield

Mark Bostick, Vice Chair
Gary C. Wendt
Beth Kigel
Dr. Narendra Kini

Dr. W. Earl Sasser
Bob Stork
Dr. Susan LeFrancois

AGENDA

- | | | |
|-------|--|---------------------------------|
| I. | Call to Order | Cliff Otto, Chair |
| II. | Roll Call | Kristen Wharton |
| III. | Public Comment | Cliff Otto |
| IV. | Board of Trustees Work Plan Review | Cliff Otto |
| V. | Chairman's Remarks | Cliff Otto |
| VI. | Recognition of Service: Trustee Earl Sasser | Cliff Otto |
| VII. | President's Remarks | Dr. Randy K. Avent
President |
| VIII. | President's FY22 Operational Goals: Q3 Progress Report | Dr. Randy Avent |
| IX. | Consent Agenda
Action Required | Cliff Otto |
| A. | Finance & Facilities Committee | |
| | 1. Approve the Florida Polytechnic University Educational Plant Survey for 2022-2027 | |
| | 2. Approve the Capital Improvement Plan (CIP) | |
| | 3. Approve the Florida Poly Finance Corporation's Articles of Incorporation and Bylaws and to authorize staff to file the necessary documents to establish the Corporation, if it is determined that the Corporation should obtain financing for Phases 2,3, and 4 | |

4. Approve the Skanska Prime Contract Change Order 018, in the amount of \$246,910.00
5. Approve the Florida Polytechnic University Operating Budget FY23
6. Approve the Florida Polytechnic University Board of Trustees Debt Management Policy
7. Approve Compass Group USA, Inc. Food Services Contract Amendment No. 5
8. Approve the Legislative Budget Request for 2024
9. Approve the Foundation's Planned Uses of University Personnel and Property (FY23)

B. Governance Committee

1. Approve the President's Operational Goals for FYE2023
2. Approve the amended and restated plan documents for the Florida Polytechnic University Retirement Plan to be effective July 1, 2022
3. Approve the Florida Polytechnic University Board of Trustees Debt Management Policy
4. Approve the Florida Poly Finance Corporation's Articles of Incorporation and Bylaws and to authorize staff to file the necessary documents to establish the Corporation, if it is determined that the Corporation should obtain financing for Phases 2,3, and 4

C. Board of Trustees

1. [Approve the May 3, 2021 Board of Trustees Retreat Meeting Minutes](#)
2. [Approve the April 28, 2022 Board of Trustees Meeting Minutes](#)

X. [Committee Reports](#)

Cliff Otto
Committee Chairs

A. Academic & Student Affairs Committee

Dr. Earl Sasser,
Committee Chair

B. Finance & Facilities Committee

Beth Kigel,
Committee Chair

C. Audit & Compliance Committee

Bob Stork,
Committee Chair

D. Governance Committee

1. Discuss Board Training Needs

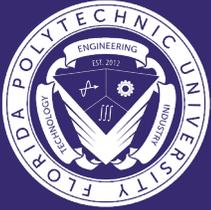
Mark Bostick,
Committee Chair

Action Required

XI. [Officer Elections](#)

Action Required

Mark Bostick,
Vice Chair of the Board



XII. [Board of Trustees 2022-2023 Meeting Calendar](#)
Action Required

Cliff Otto

XIII. [Board of Governors Meeting Schedule](#)

Cliff Otto

XIV. Closing Remarks and Adjournment

Cliff Otto

**Florida Polytechnic University
Board of Trustees
May 24, 2022**

Subject: Board of Trustees Work Plan Review

Proposed Action

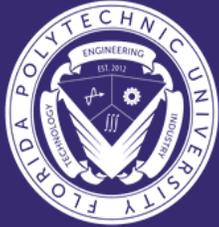
Review only. No action required.

Background Information

Board Chair Cliff Otto will review the Board's 2021-2022 Work Plan.

Supporting Documentation: 2021-2022 Board of Trustees Work Plan

Prepared by: Kristen Wharton, Assistant Secretary, University Board of Trustees



BOT Annual Work Plan 2021-2022

Mission and Strategic Direction

The following are topics for discussion throughout the year at Board Strategic Workshops:

- Strategic Plan 2023-2028
- Campus and Extended Campus Growth
- Diversity and Inclusion
- Enrollment Growth
- New Academic Programs
- Strategic Use of Performance Based Funding (PBF) money

Board Governance

- Annual Governance Refresher: September 2021
- FY22 Board Calendar and Work Plan: September 2021
- Annual Ethics Agreement: by November 2021
- Election of Officers: June 2022

Fiscal Integrity

- FY2021 Annual Financial Statements (University and Foundation): September 2021
- Fixed Capital Outlay Budget: September 2021
- E&G Carryforward Spending Plan: September 2021
- FIPR Institute Annual Report: September 2021
- FY2023 University Operating Budget: June 2022
- FY2024 Capital Improvement Plan (CIP): June 2022
- FY2024 Legislative Operating Budget Request (LBR): June 2022
- External Audit Program Review/QAR: June 2022

Educational Quality

- SACSCOC Reaffirmation and Quality Enhancement Plan (QEP)
- Career Planning procedures (CS/HB 1261): February 2022
- University Accountability Plan: April 2022
- Performance Based Funding (PBF) Metrics: June 2022
- New Academic Programs (if proposed)
- Educational Plant Survey: Spring 2022

Engaging with Florida Poly's Major Constituents

- Planned activity with students: February 2022
- Planned activity with industry and major donors: November 2021
- Planned activity with faculty: February 2022
- Planned activity with Foundation Board of Directors: June 2022

Presidential Assessment and Compensation

- FY2022-2023 Presidential Employment Agreement Amendment: November 2021
- FY2022-2023 President's Compensation Review: November 2021
- President's 360 Review Discussion: June 2022

**Florida Polytechnic University
Board of Trustees
May 24, 2022**

Subject: Recognition of Service: Trustee Earl Sasser

Proposed Board Action

Information only. No action required.

Background Information

Trustee Sasser will be recognized for his outstanding service on the Florida Polytechnic University Board of Trustees. His term ends on June 30, 2022.

Supporting Documentation: N/A

Prepared by: Kristen Wharton, Assistant Secretary, University Board of Trustees

**Florida Polytechnic University
Board of Trustees
May 24, 2022**

Subject: President's FY22 Operational Goals: Q3 Progress Report

Proposed Board Action

Information only – no action required.

Background Information

President Randy Avent will give an update on the year-to-date progress made on the operational plan.

Supporting Documentation: PowerPoint

Prepared by: Dr. Randy K. Avent, President



FLORIDA POLYTECHNIC
UNIVERSITY

FY22 Q3 Operational Accomplishments

Randy K. Avent

24 May 2022

FY22 Priorities

- **Admissions**
 - **Student Outcomes**
 - **Curriculum**
 - **Graduate Program**
 - **Efficient Administration**
 - **Right People**
 - **University Advancement**
-



Admissions

- **Applications strong, but concern remains around yield**
 - Fall 2022 applications up by 34%, FTIC yield dropped due to Common Application and higher-quality students
 - Deposits managed to align with housing availability – goal of 535 new students was surpassed with 575 deposits to date
 - Admit quality remains strong - flat GPA (~4.2), strong board scores (~1340), 85% have taken Calculus or Pre-calculus
 - Graduate applications up 113%, deposits up 150% (mostly international)
 - Transfer applications up 20%, deposits up 35%
- **Recruit a diverse student body**
 - All new student female population up to 21.6%
 - Fall FTIC females up from this time last year from 15.9% to 19%
 - Fall FTIC Black/African Americas up from 4.6% to 5.8%
 - Domestic out-of-state applications up 40%, deposits up from 8% to 9.5%
- **Continued branding and national rankings**
 - Content for USNWR communication plan designed for 2023 rankings

Student Outcomes

- **Instruction support**

- Extended our focus on consistency of standards and expectations to Math and Introduction to STEM, with a student focus on effectiveness and efficiency
- Academic standing is providing an appropriate exit ramp for students that continue to be academically challenged, and the Academic Review Board is providing room for necessary conversations with students who need support
- An ARC move-in plan is being developed, along with redeployment of IST space
- HEERF III funds provided a laptop lending program where laptops will be available for checkout through a vending machine

- **Support services**

- Centralized the selection process for Ulead leadership program with 97 students participating
- Created an off-campus living support office
- Created a Student Senate office to join SGA office in The Nest
- Transitioned registration advising to faculty, providing faculty and students with key connections and support mechanisms

Student Outcomes

- **Campus experience**
 - Public Safety created its first “Movie with a Cop” program to build strong relationships with students
 - Public Safety fully transitioned from tickets to warnings (except for repeat offenders)
 - Hosted a successful Spring commencement for over 220 graduates
 - Created a Student Affairs Family Newsletter distributed to families three times each semester
 - Held several spring traditions on campus including midnight breakfast, faculty/staff vs student basketball game & pickleball tournament, pi day evening run, ...
- **Career preparation**
 - Participated in a state-wide career fair June 2, 2022
 - Created a career preparation segment for Fall 2022 new student orientation
 - Introducing Quinnia in Fall, 2022, an AI-based career support tool
 - Successful collaboration with Advancement to offer “Company Days on Campus” as part of the Corporate Impact Network

Curriculum

- **SACSCOC five-year reaffirmation process completed with no findings**
 - SACSCOC board will make final decision late Fall 2022
- **SB 7044 mandates we obtain regional accreditation from a different accreditor than SACSCOC before our next reaffirmation**
 - Discussions are being held between the BOG and several accrediting agencies to determine which agencies should be considered
- **New majors and concentrations being explored**
- **Cybersecurity Engineering officially launched as a degree in Electrical & Computer Engineering and Computer Science**

Graduate Program

- **Grow and mature the graduate program**
 - Officially launched new degrees in Master of Science in Engineering Management and in Data Science
 - Created a financially sustainable path for the Graduate Program
 - Hiring Graduate Program coordinator to manage student progression
- **Grow the graduate student body**
 - Graduated 28 graduate students with an additional 16 planned for the summer, meeting our threshold in Performance Based Funding

Efficient Administration

- **Institutional investments made in IT Services**
 - Completed the processes for emergency after-hours systems support
 - Technology upgrades to our conference rooms that bring them to the same standards as the ARC are 50% completed
 - The new data fabric platform has been selected and funded, the first project is a “Person 360” hub to consolidate information on all people affiliated with the University (students, faculty, staff, alumni, ...)
 - Implementing a full industry best practice framework for ransomware protection
 - The University Systems Executive Council is now in full operation and is coordinating all strategic technology issues. The Systems Coordinating Council is also operational and working with both business systems coordination and data governance.
 - Working with area fiber provider to provide next-generation Internet and research network connectivity for main campus. Will provided needed infrastructure for residence hall expansion as well as new P3 building investments



Efficient Administration

- **Workday improvements on-going as continuous improvement**
 - Customized invoices and documented Level of Effort for Grants and Contracts have been completed
 - Automated financial statement reporting has been completed
 - Improved financial data set for BOG reporting is ongoing with anticipated completion this summer
- **Procurement continues to launch solicitations and increase operations**
 - Housing Study, Student Housing, Engineering Building, Parking Study, Trade Services, ...
 - Working to decrease maverick spending, improving templates and forms, and better utilizing procurement related functions in Workday

Right People

- **Faculty hiring continues to be a primary focus**
 - 12 hires confirmed, 40% of them are females
 - Four hires in Computer Science
- **Organizational structure study in process with a completion date by early Fall**
 - Compensation study will follow completion of new structure
- **Recruitment remains a challenge in tough market**
 - Vice President of Administration & Finance (VPAF) completed
 - VPAF search now for AVP of Human Resources and Director of Auxiliary Services
- **Work continues implementing Training Committee recommendations**
 - Training committee recommended Coursera as a professional development tool and a contract for 135 seats is being procured

University Advancement

- **We had an active session in Tallahassee with our advocacy efforts for 2022 Legislative Session priorities**
 - Received an additional \$5 million for Operational Enhancement in recurring funds (Requested \$3.5 million)
 - Received \$3,197,900 for deferred maintenance
 - With session ending in March, we have begun planning and implementing our 2023 Legislative session plan (Session will begin March 7th next year).
- **University is working to understand and plan for all the new legislative policies passed this session**
 - SB 2524: Performance Based Funding and Programs of Strategic Emphasis changes
 - SB 7044: Accreditation, post-tenure review, instructional materials transparency
 - HB 7: Instruction & employment practices
 - SB 520: Public records exemption for presidential applicants
- **Continue to grow community, city, county and Economic Development Council (EDC) relationships**
 - Hosted a delegation from Enterprise Florida on Campus which led to partnership opportunities

- **Alumni Relations**

- Established the Alumni Leadership Committee to increase alumni engagement
- Alumni charter was drafted, approved, and appointments for Chair and Vice-Chair
- Several alumni events scheduled in FY22
- Senior Class “Welcome to the Alumni Family” held on campus in early May – 56 new alumni gifts made prior to commencement

- **Stewardship**

- Developed and distributed donor impact reports for all endowments, major gifts, and corporate support
- Designed procedures for automated stewardship letters based on level of donor gifts

- **Corporate Foundation Relations**

- Corporate Impact Network – 8 members with gifts ~\$550,000
- Meetings with 154 Companies; 26 Referrals to Careers, Capstone Projects, ...

University Advancement

- **Foundation**
 - Assets exceeded \$10M (milestone achievement)
 - Generated \$3.5M in revenue
 - Increased scholarship projected support to \$590K
 - First gift to name building on campus (Wendt Engineering Building)
 - Pre-campaign planning - \$4.6M to date
 - \$6.525M pending decisions on gifts in next 60 days.

Other Initiatives

- **Continue working with surrounding property developer(s) to share our vision for the larger campus**
 - Considering additional ITN to create a P3 that allows a corporate partner to build a research center on campus
- **Facilities**
 - IFF Concept Schematic Design is 90% complete and construction is anticipated to begin early Fall 2022
 - Development of the Design Criteria Package for the Engineering Building is underway and the ITN for the Design Build Partnership will soon be released
 - The Educational Plant Survey was completed and resulted in two recommendations
 - The ARC is nearing completion on budget and on time
 - Our Master Plan update was completed and adopted

Florida Polytechnic University

Board of Trustees

May 24, 2022

Subject: Consent Agenda

Proposed Board Action

Approve the consent agenda.

Each of the following items comes before the Board with unanimous approval from the respective Committees, and, as such, there is no need for a second.

A. Finance & Facilities Committee

1. Approve the Florida Polytechnic University Educational Plant Survey for 2022-2027
2. Approve the Capital Improvement Plan (CIP)
3. Approve the Florida Poly Finance Corporation's Articles of Incorporation and Bylaws and to authorize staff to file the necessary documents to establish the Corporation, if it is determined that the Corporation should obtain financing for Phases 2,3, and 4
4. Approve the Skanska Prime Contract Change Order 018, in the amount of \$246,910.00
5. Approve the Florida Polytechnic University Operating Budget FY23
6. Approve the Florida Polytechnic University Board of Trustees Debt Management Policy
7. Approve Compass Group USA, Inc. Food Services Contract Amendment No. 5
8. Approve the Legislative Budget Request for 2024
9. Approve the Foundation's Planned Uses of University Personnel and Property (FY23)

B. Governance Committee

1. Approve the President's Operational Goals for FYE2023
2. Approve the amended and restated plan documents for the Florida Polytechnic University Retirement Plan to be effective July 1, 2022
3. Approve the Florida Polytechnic University Board of Trustees Debt Management Policy
4. Approve the Florida Poly Finance Corporation's Articles of Incorporation and Bylaws and to authorize staff to file the necessary documents to establish the Corporation, if it is determined that the Corporation should obtain financing for Phases 2,3, and 4

C. Board of Trustees

1. Approve the May 3, 2021 Board of Trustees Retreat Meeting Minutes
2. Approve the April 28, 2022 Board of Trustees Meeting Minutes

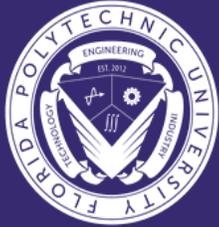
Background Information

For additional information about any of the items listed above, please see that committee's meeting materials.

Supporting Documentation:

1. May 3, 2021 Board of Trustees Retreat Meeting Minutes
2. April 28, 2022 Board of Trustees Meeting

Prepared by: Kristen Wharton, Assistant Secretary, University Board of Trustees



Board of Trustees Annual Retreat

DRAFT MEETING MINUTES

**Monday, May 3, 2021
1:00 PM – 4:15 PM**

Florida Polytechnic University WEBEX TELE-CONFERENCE MEETING

I. Call to Order

Chair Cliff Otto called the meeting to order at 1:00 p.m.

II. Roll Call

Kris Wharton called the roll: Chair Cliff Otto, Vice Chair Mark Bostick, Trustee Ala' J. Alnaser, Trustee Lyn Stanfield, Trustee Laine Powell, Trustee Samantha Ashby, Trustee Earl Sasser, Trustee Bob Stork, Trustee Beth Kigel, Trustee Narendra Kini, and Trustee Gary Wendt were present (Quorum).

Staff present: President Randy Avent, Provost Terry Parker, Ms. Gina DeIulio, Mrs. Kathy Bowman, Mrs. Kris Wharton, Dr. Tom Dvorske, Mr. Alex Landback, Mr. David Blanton, Mr. Rick Maxey, Mr. David Calhoun, Mr. David Brunell, Ms. Penney Farley, Mrs. Maggie Mariucci, Ms. Melaine Schmiz

III. Public Comment

There were no requests for public comment.

IV. Florida Polytechnic University Board of Trustees Training

Chair Cliff Otto introduced Dr. Carol Cartwright who led today's training in Board Governance. She began her presentation by challenging trustees to set a goal of building a strategic Board. Dr. Cartwright taught the primary resources and roles of a strategic Board, as well as strategic practices in which trustees should engage.

Dr. Cartwright spent time explaining what it means for a trustee to be a "fiduciary" of the institution. She outlined a trustee's fiduciary duties and best practices as it relates to Board conduct. Trustees engaged in discussion by providing examples of how the Florida Poly Board expresses these duties and best practices.

Dr. Cartwright taught ten responsibilities of governing boards. Regarding the University's mission, Trustee Gary Wendt recommended the University's mission statement be read at the beginning of each meeting.

Trustee Narendra Kini suggested the president be assessed quarterly as a checkpoint as it seems unfair to assess him just once at the end of the year. He also recommended responsibility number three be written, "Support and periodically assess the performance

and development of the chief executive..." Dr. Cartwright agreed as the performance of president him/herself is different from the performance of the university.

Regarding the strategic plan and monitoring its progress, Trustee Wendt asked if President Avent could spend more time during his Board reports discussing the Balanced Scorecard with trustees.

To item number six "Ensure the educational quality of the institution and its academic programs," Trustee Kini asked if there is a student satisfaction survey conducted as a measure of quality. President Avent replied there is an annual student satisfaction survey called Noel Levitz conducted in the spring each year and reported out in the fall.

Regarding responsibility number ten on periodically assessing the performance of the board, Trustee Kini asked how an individual trustee knows they are doing what is helpful to the institution. Dr. Cartwright advised the Board to develop their own assessment list; items like attendance, being prepared for meetings, participating in discussion, offering different perspectives in a respectful way, supporting a decision once it is made, are all ways to assess oneself individually as a trustee. Each trustee can also talk directly with the president to discuss ways the trustee can best assist the University in its development.

Dr. Cartwright continued by sharing characteristics of high-performing boards, followed by clarifying roles between the board and the president and administration. Mini case studies were reviewed and discussed.

After a short break, Dr. Cartwright reviewed AGB's new Principles of Trusteeship, nine principles designed to empower individual board members. Instruction on the partnership between the board and the president, as well as the expectations of each, was covered.

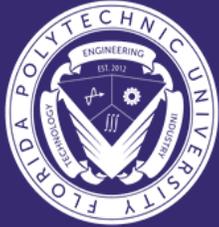
Shared governance was defined, and the corresponding roles of board trustees, administration, and faculty explained.

Finally, Dr. Cartwright discussed top strategic issues on which the Board, as thought-partners with the president, should focus. Chair Otto stated many of these issues provide a positive opportunity for Florida Poly. Trustees added other issues to the list including mental health, the long-term plan for the University, and the environment.

To capture a list of key takeaways from the day's training, Dr. Cartwright invited trustees to share one key item they will take with them as they move forward on the Florida Poly Board of Trustees. Long-serving trustees and new trustees alike expressed their appreciation for the training.

XII. Closing Remarks and Adjournment

With no further business to discuss, the meeting adjourned at 4:14 p.m.



Board of Trustees Meeting Minutes

DRAFT MEETING MINUTES

Thursday, April 28, 2022
4:00 PM – 5:00 PM

Florida Polytechnic University WEBEX TELECONFERENCE MEETING

I. Call to Order

Chair Cliff Otto called the meeting to order at 3:27 p.m.

II. Roll Call

Kris Wharton called the roll: Chair Cliff Otto, Vice Chair Mark Bostick, Trustee Ala' J. Alnaser, Trustee Laine Powell, Trustee Melia Rodriguez, Trustee Earl Sasser, Trustee Bob Stork, Trustee Narendra Kini, and Trustee Gary Wendt were present (Quorum).

Board members not present: Trustee Beth Kigel, Trustee Lyn Stanfield

Staff present: President Randy Avent, Provost Terry Parker, Allen Bottorff, Gina DeIulio, Kathy Bowman, David Blanton, Dr. Tom Dvorske, Dr. Ben Matthew Corpus, Dr. Kathryn Miller, Kevin Calkins, Kristen Wharton, Alex Landback, and Melaine Schmiz were present.

III. Public Comment

There were no requests received for public comment.

IV. Approval of Minutes

Trustee Earl Sasser motioned to approve the Board of Trustees meeting minutes of February 16, 2022. Trustee Melia Rodriguez seconded the motion; a vote was taken, and the motion passed unanimously.

V. Recognition of Service: Trustee Samantha Ashby and Trustee Ala' J. Alnaser

Chair Otto recognized two trustees whose terms are ending: Trustee Samantha Ashby and Trustee Ala' J. Alnaser. Kristen Wharton read the resolutions, which are attached to these minutes, honoring Trustees Ashby's and Alnaser's service. On behalf of the trustees, Chair Otto expressed his appreciation for their many contributions to the Board and the University.

Chair Otto also welcomed new student trustee Melia Rodriguez to the Board.

VI. Florida Polytechnic University Accountability Plan FY22

As the Academic & Student Affairs Committee meeting just concluded, Committee Chair Earl Sasser decided to open the floor for questions regarding the Accountability Plan. He began by inquiring about the percentage reduction from 56% to 49% for the six-year graduation rate. Provost Parker reminded trustees that this reduction is for the coming year, and the requirement is attaining graduation "within" six years. President Randy Avent commented

this rate is comparable to other engineering programs. Provost Parker confirmed that approximately half of the students who started as FTIC in 2016 will graduate in 2022. The percentage rate increases in subsequent years.

Trustee Gary Wendt inquired if there is data on six-year graduation rates from similar schools. President Avent responded he will send trustees a chart that depicts this comparison to our peer institutions. Trustee Wendt also asked to see this comparison among the other universities in the State University System (SUS). President Avent assured trustees the six-year graduation rate is comparable to our peer institutions; the Academic Progress Rate (APR) is where the University needs to focus. Chair Otto asked administration to update the comparison charts with both peer and aspirational peers and share it at the May board meeting. Trustee Sasser asked for demographics to be included.

The committee unanimously recommends the Board approve the Florida Polytechnic University Accountability Plan FY22. This plan includes the amendment which changes the goal for Pell Retention rate for 2021-22 to 75%. As this recommendation comes before the Board with unanimous approval from the Academic & Student Affairs Committee, there is no need for a second. A vote was taken, and the motion passed unanimously.

VII. Closing Remarks and Adjournment

With no further business to discuss the meeting adjourned at 3:53 p.m.

**Florida Polytechnic University
Board of Trustees
May 24, 2022**

Subject: Committee Reports

Proposed Board Action

Action required for two Governance Committee items.

Background Information

The following committees' Chairs will give a verbal report of the committee's activities:

1. Academic & Student Affairs Committee
2. Finance and Facilities Committee
3. Audit and Compliance Committee
4. Governance Committee
 - *Action Required***
 - a. Approve Slate of Officers for 2022-2024
 - b. Approve Board training topics for FY23

For additional information about any of the items listed above, please see that committee's meeting materials.

Supporting Documentation: N/A

Prepared by: Kristen Wharton, Assistant Secretary, University Board of Trustees

**Florida Polytechnic University
Board of Trustees
May 24, 2022**

Subject: Election for BOT Chair and Vice-Chair

Proposed Committee Action

1. Elect the Board of Trustees Chair for the term of August 1, 2022 through July 31, 2024
2. Elect the Board of Trustees Vice-Chair for the term of August 1, 2020 through July 31, 2022

Background Information

Pursuant to Section 4.2 of the Forth Amended and Restated Bylaws of the Florida Polytechnic University Board of Trustees adopted September 11, 2019. "The Board shall elect the Chair and Vice-Chair from the appointed members of the Board at its last regular meeting prior to August 1 upon recommendation of the Governance Committee; the Chair and Vice-Chair shall each serve for a two-year term to begin on August 1."

Supporting Documentation: N/A

Prepared by: Gina DeIulio, VP and General Counsel

**Florida Polytechnic University
Board of Trustees
May 24, 2022**

Subject: Board of Trustees 2022-2023 Meeting Calendar

Proposed Board Action

Approve the Board meeting calendar for 2022-2023.

Background Information

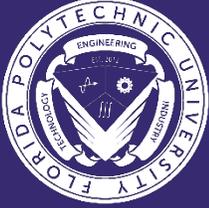
The purpose of this agenda item is to review and confirm the proposed 2022-2023 Board meeting calendar.

One aberration is reflected in the proposed meeting calendar:

The November 2022 dates are scheduled as back-to-back meeting days. This is due to the Board of Governors Annual Trustee Summit being pushed into the second week of November when we would normally hold our virtual committee meetings.

Supporting Documentation: Board of Trustees 2022-2023 Meeting Calendar

Prepared by: Kristen Wharton, Assistant Secretary, University Board of Trustees



2022-2023 Meeting Schedule

DRAFT

2022

September

- Wednesday, September 21: Committee Meetings (*virtual*)
Wednesday, September 28: Strategic Workshop and Full Board Meeting (*in-person*)
(*Faculty reception*)

November (Annual Board Retreat)

- Tuesday, November 15: Committee Meetings (*in-person*)
Wednesday, November 16: Annual Board Retreat and Full Board Meeting (*in-person*)
(*industry/donor event, annual Board dinner*)

2023

February

- Wednesday, February 8: Committee Meetings (*virtual*)
Wednesday, February 15: Strategic Workshop and Full Board Meeting (*in-person*)
(*Student luncheon*)

April

- Thursday, April 27: Academic & Student Affairs Committee (*to approve Accountability Plan (AP) only*) and brief Full Board Meeting (*to approve AP only*) (*virtual*)

June

- Thursday, May 25: Committee Meetings (*virtual*)
Tuesday, June 6: Strategic Workshop and Full Board Meeting (*in-person*)
(*BOT/Foundation Board Gathering*)

September

- Wednesday, Sept 20: Committee Meetings (*virtual*)
Wednesday, Sept 27: Strategic Workshop and Full Board Meeting (*in-person*)
(*Faculty reception*)

November (Annual Board Retreat)

- Wednesday, Nov 8: Committee Meetings (*virtual*)
Wednesday, Nov 14-15: Full Board Meeting & Annual Board Retreat (*in-person*)
(*industry/donor event, annual Board dinner*)

**Florida Polytechnic University
Board of Trustees
May 24, 2022**

Subject: Board of Governors FY22 Meeting Calendar

Proposed Board Action

For review only. No action required.

Background Information

The purpose of this agenda item is to review the FY22 Board of Governors meeting calendar and make note of upcoming meetings.

Supporting Documentation: Board of Governors FY22 Meeting Calendar

Prepared by: Kristen Wharton, Assistant Secretary, University Board of Trustees

2022-2023 Board of Governors MEETING CALENDAR

2022

- June 29-30, 2022 (*UCF, Orlando*)
- September 13-14, 2022 (*UWF, Pensacola*)
- October 12, 2022 Committee Workshops (*FIU, Miami*)
- November 9-10, 2022 (*USF, Tampa*) *****Annual Trustee Summit*****

2023

- January 24-25, 2023 (*FGCU, Ft. Myers*)
- February 22, 2023 (*Conference Call*)
- March 28-30, 2023 (*FAMU, Tallahassee*)
- May 10, 2023 (*Conference Call*)
- June 20-22, 2023 (*USF, Tampa*)
- August 29-30, 2023 (*UF, Gainesville*)
- September 20, 2023 Committee Workshops (*New College, Sarasota*)
- November 1-2, 2023 (*UCF, Orlando*) *****Annual Trustee Summit*****