

**FLORIDA POLYTECHNIC UNIVERSITY
STRATEGIC PLANNING COMMITTEE – VIA CONFERENCE CALL
MEETING MINUTES
One Poly Place
439 S. Florida Avenue, Suite 300
Lakeland, FL 33801
April 18, 2013 at 3:00 p.m.**

1. Call to Order

Chair Bob Stork called the meeting to order at 3:13 p.m. Roll call was completed by Gina DeIulio. Members on the call included: Chair Bob Stork, Trustee Bill Brown, and Trustee Frank Martin (quorum); additional Board members present on the call included: Chair Rob Gidel and Trustee Kevin Hyman. Others on the call: Ava Parker, Dr. Ghazi Darkazalli, Gina DeIulio, Josh Bresler, Mary Carpenter, and Bryan Mehaffey.

2. Approval of Minutes

Minutes from the March 5, 2013 and March 22, 2013 Strategic Planning Committee Meetings were presented to the Committee for approval.

For the March 5, 2013 meeting minutes Trustee Martin made a motion to accept the minutes, Trustee Brown seconded the motion, and the motion passed unanimously.

For the March 22, 2013 meeting minutes Trustee Brown made a motion to accept the minutes, Trustee Martin seconded the motion, and the motion was passed unanimously.

3. Implementation Timeline Update

Dr. Darkazalli presented the “Major Tasks and Associated Time Requirements” timeline to the Committee. Ava Parker advised that the Academic Affairs Committee will also be reviewing the timeline.

4. Trustee Brown made a motion to move up the section IV: C: Holidays Regulation and section V: Student Information Systems (SIS) of the agenda to be addressed prior to the other items. Trustee Martin seconded the motion, and the motion passed unanimously.

5. University Holidays Regulation

Gina DeIulio went over the regulation FPU-1008 University Holidays. Trustee Martin made a motion to approve the regulation and to recommend its adoption to the full Board at the next Board of Trustees meeting on May 7, 2013. Trustee Brown seconded the motion, and the motion passed unanimously.

6. Student Information Systems (SIS)

Bryan Mehaffey presented an update on the Student Information Systems (SIS) to the Committee. He went over the two processes being used to select a system.

Process One: Select a system that has already been vetted through a competitive solicitation process with a contract awarded for the services by another educational institution within the United States provided the University will receive the same or better terms from the vendor.

Process Two: Develop and issue an Invitation to Negotiate and go out into the marketplace to select a product and vendor that meets the University's goals.

Bryan Mehaffey advised the go-live date would be spring/early summer of 2014. Staff will provide and update on a breakdown with more details on timelines related to the process.

7. Regulations

Josh Bresler and Gina DeJulio presented information on proposed tuition and fees related to the regulations FPU-4.001 Tuition & Related Fees Schedule and FPU-4.003 Special Fees, Fines and Charges. Information provided for information only; no action required.

Chair Stork asked if we could charge an athletic fee without currently having a sports team. Gina DeJulio advised that the money collected throughout the year will carry forward from year to year and will help fund a gym and gym equipment.

For any changes on the costs, the fee schedules can be presented to the President for approval without having to go before the Board of Trustees.

8. Closing Remarks and Adjournment

With no further business to discuss, Trustee Martin made a motion to adjourn the Strategic Planning Committee meeting. The Strategic Planning Committee meeting adjourned at 4:17 p.m.