



# Board of Trustees Meeting

**BOT approved 9.9.2020**

## **MEETING MINUTES**

**Wednesday, May 20, 2020**

**11:15 AM – 11:45 AM**

### **Florida Polytechnic University WEBEX TELE-CONFERENCE MEETING**

I. Call to Order

Chair Don Wilson called the meeting to order at 12:47 p.m.

II. Roll Call

Michele Rush called the roll: Chair Don Wilson, Vice Chair Cliff Otto, Trustee Mark Bostick, Trustee Connor Coddington, Trustee Henry McCance, Trustee Victoria Astley, Trustee Earl Sasser, Trustee Bob Stork, Trustee Philip Dur, and Trustee Gary Wendt were present (Quorum).

Trustees not present: Trustee Lou Saco, Trustee Frank Martin

Staff present: President Randy Avent, Provost Terry Parker, Mr. Mark Mroczkowski, Ms. Gina Delulio, Ms. Kathy Bowman, Mr. Rick Maxey, Mrs. Kris Wharton, Ms. Michele Rush, Mrs. Kim Abels, and Mr. David Blanton were present.

III. Public Comment

There were no requests received for public comment.

IV. Chairman's Remarks

Chair Don Wilson welcomed Trustee Connor Coddington to the Board of Trustees. Trustee Coddington was elected as Student Government Association (SGA) president for 2020-2021. Chair Wilson also stated his appreciation to Adrienne Perry, whose service to the Board ended May 4, 2020, and to Trustee Henry McCance, who has served the Board since 2016.

V. President's Remarks

President Randy Avent also expressed his appreciation to Adrienne Perry and Trustee McCance for their service. Trustee McCance stated he enjoyed his experience on the Board as well as getting to know President Avent, Provost Parker, and the other Trustees. He affirmed his belief in the mission of Florida Poly and stated he will continue to follow the University's success.

VI. Consent Agenda

**\*Action Required\***

Chair Wilson read the list of items to be approved on the consent agenda:

- A. Academic & Student Affairs Committee
  - 1. Approve Cyber Security Engineering degree
  - 2. Approve Collective Bargaining Agreement Revised Article 12: Salaries
  - 3. MOU “Memorandum of Understanding re: COVID-19 Health Emergency”
  - 4. Approve revised Regulation FPU-3.006 Student Code of Conduct
  
- B. Audit & Compliance Committee
  - 1. Approve University Financial Audit – (FYE 6/30/19)
  - 2. Approve Foundation Form 990 (FYE 6/30/19)
  - 3. Approve UAC Quality Assurance Review (QAR) – Self Assessment (Report No. FPU 2020-07)
  
- C. Finance & Facilities Committee
  - 1. Approve revised FPU-4.001 Tuition and Related Fees Schedule
  - 2. Approve the 2021-2022 Capital Improvement Plan (CIP)
  - 3. Approve granting Dr. Avent authority to sign a change order up to \$2.4 million to Skanska to continue construction of the Applied Research Center until additional funding is received from the State of Florida
  - 4. Approve amendment to the 2019-2020 Carry Forward Budget to use Carry Forward to fund up to \$2.4 million of construction costs for the Applied Research Center pursuant to the change order described above in #3
  - 5. Approve 2021-2022 Operating Legislative Budget Request (LBR)
  - 6. Approve 2020-2021 Foundation Operating Budget
  - 7. Approve Foundation Board Reappointments
  
- D. Governance Committee
  - 1. Approve President’s Proposed Goals FYE 2021
  
- E. Board of Trustees
  - 1. Approve the February 26, 2020 Board of Trustees Meeting Minutes

As each of the items comes before the Board with unanimous approval from the respective Committees, there is no need for a second. **Trustee Henry McCance made a motion to approve the Consent Agenda as presented. A vote was taken, and the motion passed unanimously.**

## VII. Committee Reports

### A. Executive Committee Report (April 13, 2020)

Chair Wilson reported the Executive Committee met on April 13, 2020 and approved the Annual Work Plan to be presented to the Board of Governors. No action is required on behalf of the full Board.

### B. Academic & Student Affairs Committee.

As all trustees were present for the Academic & Student Affairs Committee meeting today, Chair Wilson did not give a formal report. No action is required on behalf of the full Board.

### C. Audit & Compliance Committee

**\*Action Required\***

Committee Chair Gary Wendt stated the Chief Audit Executive presented the Audit Charter; the Compliance and Ethics Charter; and the Audit and Compliance Committee Charter for review and approval. The Committee evaluated their performance relative to the Committee Charter requirements and determined that they were performing satisfactorily with respect to the duties outlined in the Audit & Compliance Committee Charter.

**The Committee recommended the Board approve (1) the Audit and Compliance Committee (AACC) Charter, (2) the Internal Audit Charter, and (3) the Compliance and Ethics Charter and the Audit & Compliance Committee's satisfactory evaluation. Trustee Earl Sasser seconded the motion; a vote was taken, and the motion passed unanimously.**

D. Finance & Facilities Committee

**\*Action Required\***

As all trustees were present for the Finance & Facilities Committee meeting today, Chair Wilson did not give a formal report. There is only one item for review and approval by the full Board:

**The Committee recommended the Board approve the 2020-2021 University Operating Budget. Trustee Philip Dur seconded the motion; a vote was taken, and the motion passed unanimously.**

E. Governance Committee

**\*Action Required\***

Committee Chair Philip Dur reported the Governance committee reviewed the President's proposed goals for Fiscal Year 2020-21 which are on the consent agenda. The Committee reviewed President Avert's accomplishments thus far in this fiscal year and is recommending that the Board renew the President's employment for another year (2020-21).

**The Committee recommended the Board approve the Renewal of President's Employment 2020-21. Trustee Bob Stork seconded the motion; a vote was taken, and the motion passed with one abstention by Trustee Victoria Astley.**

The Committee has been reviewing the President's Employment Agreement which has resulted in several changes and a new Employment Agreement. The Committee is recommending that the Board approve the new Employment Agreement to go into effect in July 7, 2020.

**The Committee recommended the Board approve the President's Employment Agreement 2020-21. Trustee Mark Bostick seconded the motion; a vote was taken, and the motion passed with one abstention by Trustee Victoria Astley.**

VIII. Officer Elections

**\*Action Required\***

Governance Committee Chair Dur stated the Committee discussed the slate of officers for the Board Chair and Vice Chair and is recommending Cliff Otto for the position of Chair and Mark Bostick for the position of Vice Chair.

**With no nominations from the floor, the Committee recommended the Board approve Trustee Cliff Otto as Board of Trustees Chair for the term 2020-2022 and to approve Trustee Mark Bostick as Board**

**of Trustees Vice Chair for the term 2020-2022. Trustee Henry McCance seconded the motion; a vote was taken, and the motion passed unanimously.**

IX. Board of Trustees Meeting Schedule

**\*Action Required\***

Mrs. Kris Wharton reviewed the challenges surrounding certain established Board meeting dates for 2020-2021. After brief consideration, Trustees agreed to move the December meeting date back into November, and the late May meeting date to occur the Monday immediately after annual commencement.

**A motion was made by Victoria Astley to amend the Board of Trustees meeting schedule to include moving the December 2020 meeting to November 17-18, 2020, and the late May 2021 meeting to Monday, May 3, 2021. Trustee Philip Dur seconded the motion; a vote was taken, and the motion passed unanimously.**

X. Board of Governors' Meetings

Chair Wilson encouraged trustees to attend, or at the minimum listen to, the Board of Governors meetings.

XI. Closing Remarks and Adjournment

Trustee Cliff Otto thanked and recognized the work of President Avent, Rick Maxey, and Kathy Mizereck regarding the challenges that occurred in Tallahassee in February and March. Chair Wilson echoed Trustee Otto's remarks.

With no further business to discuss the meeting adjourned at 1:09 p.m.