



Board of Trustees Meeting

BOT approved 11.18.2020

MEETING MINUTES

**Wednesday, September 9, 2020
12:45 PM – 1:15 PM**

Florida Polytechnic University WEBEX TELE-CONFERENCE MEETING

I. Call to Order

Chair Cliff Otto called the meeting to order at 2:07 p.m.

II. Roll Call

Kris Wharton called the roll: Chair Cliff Otto, Vice Chair Mark Bostick, Trustee Connor Coddington, Trustee Frank Martin, Trustee Don Wilson, Trustee Ala' J. Alnaser, Trustee Earl Sasser, Trustee Bob Stork, and Trustee Gary Wendt were present (Quorum).

Trustees not present: N/A

Staff present: President Randy Avent, Provost Terry Parker, Mr. Mark Mroczkowski, Ms. Gina DeIulio, Ms. Kathy Bowman, Mr. Rick Maxey, Mrs. Kris Wharton, and Ms. Michele Rush were present.

III. Public Comment

There were no requests received for public comment.

IV. Chairman's Remarks

Chair Cliff Otto welcomed new faculty trustee, Dr. Ala' J. Alnaser, to the Board. Dr. Alnaser is an Assistant Professor of Mathematics and has been with Florida Poly since August 2015.

Chair Otto recognized four trustees who recently retired from the Board. He read the resolution in honor of Rear Admiral Philip Dur, Mr. Henry McCance, Dr. Lou Saco, and Dr. Adrienne Perry. Each of the four trustees sent statements which Chair Otto read to the current Board trustees. On behalf of the entire board, Chair Otto expressed his appreciation for their many contributions to the Board and to the University.

V. President's Remarks

President Randy Avent thanked the Academic Affairs division and the administrative divisions for their dedication and hard work in bringing students back to campus for fall semester.

VI. Sexual Harassment

Ms. Gina DeIulio stated on May 6, 2020, the Department of Education adopted a final rule on Title IX which resulted in numerous changes. Florida Poly was required to adopt a policy

that complies with the requirements of the new rule by August 14, 2020 deadline. Mrs. Michelle Disson, Title IX and ADA Coordinator, and Mrs. Melaine Schmiz, Assistant General Counsel, revised the policy accordingly. There are two additional regulations that will come before the board in the future. No Board action is currently necessary.

VI. Consent Agenda
Action Required

Chair Otto read the list of items to be approved on the consent agenda:

- A. Academic & Student Affairs Committee
 - 1. Approve Academic & Student Affairs Committee Charter
 - 2. Approve the 2020 Textbook and Instructional Materials Report, and the reapproval for the previously approved 2019 Textbook and Instructional Materials Report
 - 3. Approve FPU-5.003 Textbook Adoption and Affordability: Amendment and Repeal of BOT Resolution 2017-001
 - 4. Approve FPU-BOT COVID19 MOU 2
- B. Audit & Compliance Committee
 - 1. Approve Auditor General Operational Audit
 - 2. Approve UAC Annual Report – FYE 6/30/20
 - 3. Approve UAC Audit Plan and Risk Assessment - FYE 6/30/21
 - 4. Approve UAC Compliance and Ethics Program Plan - FYE 6/30/21
- C. Finance & Facilities Committee
 - 1. Approve Carryforward and Fixed Capital Outlay Budgets
 - 2. Approve University Resources Used by the Foundation FY19-20 and to be Used FY20-21
 - 3. Approve Foundation Board Re-Appointments and new Appointment
- D. Board of Trustees
 - 1. Approve May 20, 2020 Board of Trustees Meeting Minutes

As each of the items comes before the Board with unanimous approval from the respective Committees, there is no need for a second. A vote was taken, and the motion passed unanimously.

VII. Committee Reports

A. Executive Committee Report (June 12, 2020)

Chair Otto stated the Executive Committee met on June 12, 2020 to discuss the Florida Polytechnic University Campus Re-Opening Plan, a document that needed Board approval prior to it being presented to the Board of Governors later that month. In that meeting, Provost Parker covered the changes needed to the physical campus as well as the health and screening protocols that needed to be put into place prior to welcoming students back to campus this fall. This plan was approved by the Executive Committee, and subsequently by the Board of Governors.

B. Academic & Student Affairs Committee

Committee Chair Earl Sasser shared that today's Provost report included operational information regarding COVID-19 and how the University is operating within the "new normal" that the pandemic presents. The report also included discussion of student affairs, Performance Based Funding (PBF), faculty hiring, student and faculty diversity, and technology as it supports pedagogy. Within the meeting, members considered and

recommended adoption (pending ratification by the United Faculty of Florida (UFF)) of an MOU between the Board of Trustees and the Florida Poly UFF chapter. This MOU provides operational detail relevant to procedures during the pandemic.

In addition, the Committee accepted and approved the 2020 Textbook and Instructional Materials report; the updated textbook report for 2017 through 2019; and FPU-5.003 Textbook Adoption and Affordability – Amendment and Repeal of BOT Resolution 2017-001. Each of these items were included and approved in this meeting’s consent agenda.

C. Audit & Compliance Committee

Committee Chair Mark Bostick reported the Committee heard an update on audit and compliance activities, including current external and internal audits; a report on the two findings (textbook affordability and background screenings) in the Auditor General’s Operational Audit; the Audit & Compliance annual report; the Audit Risk Assessment/Activity Plan for fiscal year ending June 30, 2021; and the Compliance & Ethics Program Plan for fiscal year ending June 30, 2021. All items for Board approval were included and approved in this meeting’s consent agenda.

D. Strategic Planning Committee

Committee Chair Gary Wendt stated the Committee heard a presentation from Mr. Rick Maxey on the University Equity Report which provides the current status of diversity within Florida Poly’s student body, faculty and staff. While the report identifies opportunities for improvement, it also lays out current approaches and activities intended to address those areas.

The Committee recommends approval of the 2020 Florida Polytechnic University Equity Report to the Board of Trustees. As the Florida Equity Report comes before the Board with unanimous approval from the respective Committee, there is no need for a second. A vote was taken, and the motion passed unanimously.

Committee Chair Wendt continued, stating Mr. David Calhoun presented a progress report to the Committee regarding the update of the ten-year Campus Master Plan (CMP). This plan is required by law to be updated at least every five years. Florida Poly’s update is due in 2021 and staff anticipate completing it next spring. The Committee also reviewed a presentation from Dr. Jim Mennie on the new focus and alignment of the Florida Industrial Phosphate Research Institute with the University’s academic mission.

E. Finance & Facilities Committee

Committee Chair Cliff Otto reported the Committee received the University’s annual financial report for fiscal year ended June 30, 2020. The Committee also accepted and approved the University’s Carryforward Spending Plan and Fixed Capital Outlay Budget for FY 20-21, which was included and approved in this meeting’s consent agenda.

The Committee recommends approval of the concept for a proposed P3 building on campus, authorization for the Finance & Facilities Committee to give approval of the final ITN and authorization for the president to make amendments to the ITN as needed. As this item comes before the Board with unanimous approval from the respective Committee, there is no need for a second. A vote was taken, and the motion passed unanimously.

Committee Chair Otto reported the Committee also received an update on the Applied Research Center (ARC) and received the Foundation's annual financial report for fiscal year ended June 30, 2020.

Additionally, the Committee accepted and approved the University resources used by the Foundation in FY19-20 in the amount of \$192,647, and the University resources intended for use by the Foundation in FY20-21 in the amount of \$225,000. This item was included and approved in this meeting's consent agenda.

Lastly, the Committee accepted and approved re-election of Phillipa Greenberg, Jack Harrell, Ford Heacock, Joshua McCoy, Ivette O'Doski, Blake Paul, Donna Slyster, and new member Hailey Skoglund, for service on the Florida Polytechnic University Foundation Board of Directors. This item was also included and approved in this meeting's consent agenda.

F. Governance Committee

Committee Chair Mark Bostick stated his Committee heard reports from President Avent on the FY 2019-20 and 2020-21 Operational Plans. Additionally, Mr. Maxey presented the Legislative Advocacy Plan.

The Committee recommends approval of the Legislative Advocacy Plan. As this item comes before the Board with unanimous approval from the respective Committee, there is no need for a second. A vote was taken, and the motion passed unanimously.

VIII. Board of Trustees Meeting Schedule

Chair Otto stated the next meetings will occur on November 17 and 18 and will most likely be held virtually. A final decision on this will be made in the coming weeks.

IX. Board of Governors' Meetings

Chair Otto encouraged trustees to listen to the Board of Governors meetings. The next virtual meeting occurs next week on September 16.

X. Closing Remarks and Adjournment

Chair Otto commended President Avent, Provost Terry Parker, and the staff and faculty for their hard work on re-opening the campus for fall semester. He also commended the Board of Governors for providing autonomy to the SUS to address campus re-openings in a way that is tailored to their individual needs.

With no further business to discuss, the meeting adjourned at 2:38 p.m.