



**BOT approved 02.16.2022**

## **MEETING MINUTES**

**Wednesday, September 15, 2021  
8:30 AM – 10:30 AM**

### **Florida Polytechnic University WEBEX TELE-CONFERENCE MEETING**

#### I. Call to Order

Chair Cliff Otto called the meeting to order at 8:30 a.m.

#### II. Roll Call

Michele Rush called the roll: Chair Cliff Otto, Vice Chair Mark Bostick, Trustee Ala' J. Alnaser, Trustee Lyn Stanfield, Trustee Laine Powell, Trustee Samantha Ashby, Trustee Earl Sasser, Trustee Bob Stork, Trustee Beth Kigel, Trustee Narendra Kini, and Trustee Gary Wendt were present (Quorum).

Staff present: President Randy Avent, Provost Terry Parker, Ms. Gina DeIulio, Mrs. Kathy Bowman, Ms. Paquita Copeland, Mr. Alex Landback, Mr. David Blanton, Mr. David Calhoun, Ms. Penney Farley, Mr. Kevin Calkins, Mr. Mike Dieckmann, Ms. Andrea Cashell, Mr. Ben Matthew Corpus, Mr. Andrew Konapelsky, Mrs. Maggie Mariucci, Ms. Michele Rush, Mrs. Kim Abels and Ms. Melaine Schmiz

#### III. Public Comment

There were no requests for public comment.

#### IV. Governance: Operating in the Sunshine

Ms. Carol LoCicero and Mr. Jon Philipson of Thomas & LoCicero PL shared a presentation on Government in the Sunshine.

Florida's Government in the Sunshine Law, a/k/a The Sunshine Law, provides a right of access to meetings of public boards and commissions. The three basic requirements are:

- Record Minutes
- Access, and
- Notice

A meeting under the Sunshine Law applies when two or more members of the same board meet, and they discuss some matter which foreseeably may come before the board for action. Board members are advised to follow guidelines including:

- Use University issued email for University related communications.
- Maintain separate Social Media pages.
- Avoid discussing Public Business on Non-Official channels.
- If University related, keep within official meeting settings.

The following tips were provided to avoid violations of the Sunshine Law:

- All formal board meetings should be open (including proper notice and recording)
- Avoid discussing board business with each other outside of formal board meetings
- If you think an inadvertent violation may have occurred, take steps to remedy it as soon as possible, including holding an open meeting to make/remake the decision and get it "in the Sunshine"
- Any written communication that is not subject to the open meetings law should still be maintained as a public record

Trustees were advised to consult with the University's General Counsel's office with any questions.

#### V. 2023 – 2028 Strategic Plan

President Randy Avent started the Strategic workshop portion of the meeting by sharing the latest USNWR (US News and World Reports) rankings. Florida Poly achieved the rankings of the Number 1 Public College in the South and came in at #26 Public Engineering school without a PH.D.

The Strategic Workshop focused on the following three areas: Student housing, Strategic investments, and Strategic planning.

##### Student Housing:

As of now the dorms on campus are at full capacity. The projection growth chart shows additional dorm space will be needed to implement the growth plan. The Board of Governors requires a formal housing study to quantify the need and an ITN for a housing consultant is in process now. The housing consultant will work with the University to find a solution.

##### Strategic Investments:

President Avent provided a report on Capitol Funding and Operational funding. The ability to use Carry forward funds for new capital projects greater than \$2M expires in FY23. The ARC and the Engineering buildings have been fully funded.

##### Strategic Planning:

The current Strategic Plan goes through FY23. Planning elements are in place for a new strategic plan. The planning elements include positioning, priorities, performance, and payments.

Strategic Priorities include the following:

- Degree Alignment
- Student Success
- Economic Development
- Affordability & Efficiency

The Strategic plan development process involves the entire University community and is approved by the Board of Trustees. Four study committees will be formed to develop goals and five-year metrics for each priority. The Interim results will be reported to the BOT's Strategic Planning Committee in February. A Preliminary plan will be presented to the full board at the May retreat with a final plan approved by Fall 2022.

Florida Poly's Strategic Plan must be consistent with the SUS (State University System) Strategic Plan. Elements include the following:

- Teaching & Learning
  - Strengthen quality & reputation
  - Increase degree productivity & efficiency
  - Increase degrees in STEM/Health
- Scholarship, Research, Innovation
  - Strengthen quality & reputation
  - Increase research activity
  - Increase research commercialization
- Community & Business Engagement
  - Strengthen quality & reputation
  - Increase levels of business engagement
  - Increase community & business workforce

Due to the current Strategic Plan continuing through FY23 the new plan timetable will be revised as the University resources are being focused on the SACSCOC re-accreditation process.

VI. Closing Remarks and Adjournment

With no further business to discuss, the meeting adjourned at 10:11 a.m.