



## BOARD OF TRUSTEES

# Board of Trustees Meeting Agenda

November 20, 2024  
9:30 – 11:30 A

Florida Polytechnic University  
Barnett Applied Research Center (BARC)  
and Virtual via Microsoft Teams

Dial in: 1-863-225-2351 | Conference ID: 633 828 18#

## BOARD OF TRUSTEES MEMBERS

Beth Kigel, Chair  
Dr. Dorian Abbot  
Cliff Otto  
Dr. Brad Towle

Jesse Panuccio, Vice Chair  
Dr. Sidney Theis  
Ilya Shapiro

Patrick Hagen  
Lyn Stanfield  
Christos Tsetsekas

## MEETING AGENDA

- |       |  |  |
|-------|--|--|
| I.    | Call to Order  | Beth Kigel, Chair                      |
| II.   | Roll Call  | Kristen Wharton<br>Corporate Secretary |
| III.  | Public Comment   | Beth Kigel                             |
| IV.   | <a href="#">Board of Trustees Work Plan FY25</a><br><i>*Action Required*</i> | Beth Kigel                             |
| V.    | Chair's Remarks  | Beth Kigel                             |
| VI.   | President's Remarks  | Dr. Devin Stephenson<br>President      |
| VII.  | Faculty Senate President Report  | Dr. Brad Towle                         |
| VIII. | SGA President Report   | Christos Tsetsekas                     |
| IX.   | <a href="#">Consent Agenda</a><br><i>*Action Required*</i>                   | Beth Kigel                             |

- X. [Committee Reports](#)
- A. Governance, Audit, and Compliance Committee  
\*Action Required\* Cliff Otto  
Committee Chair
  - B. Finance and Facilities Committee  
Lyn Stanfield  
Committee Chair
  - C. Academic and Student Affairs Committee  
Dr. Sidney Theis  
Committee Chair
- XI. [2025-2030 Strategic Plan: Approval](#)  
\*Action Required\* Beth Kigel
- XII. [Faculty Panel](#) Beth Kigel
- XIII. [Board of Trustees Meeting Calendar](#) Beth Kigel
- XIV. [Board of Governors Meeting Calendar](#) Beth Kigel
- XV. Closing Remarks and Adjournment Beth Kigel

Florida Polytechnic University  
Board of Trustees  
November 20, 2024

Subject: Board of Trustees Work Plan FY25

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**Proposed Board Action**

Approve revisions to the FY25 Board of Trustees Work Plan.

**Background Information**

The Academic and Student Affairs Committee's Work Plan was updated on November 6, 2024, to reflect recent amendments to Florida Board of Governors' regulations:

- (a) Items that are no longer required by BOG regulation have been removed from the Work Plan:
  - a. Annual report and Seven Year Review for FIPR (removed from November)
  - b. Annual report for the Advanced Mobility Institute (removed from November)

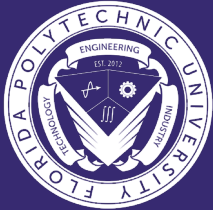
This action item removes these two reports from the Board of Trustees' Work Plan as well.

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**Supporting Documentation:**

- 1. Board of Trustees FY25 Work Plan red lined
- 2. Board of Trustees FY24 Work Plan clean

**Prepared by:** Kristen Wharton, Corporate Secretary



# BOT Annual Work Plan 2024-2025

## Board of Trustees Work Plan 2024-2025

### STRATEGIC PRIORITIES

The following are strategic priorities which will be frequently discussed throughout the year:

- Strategic Plan 2025-2030
- Performance Based Funding (PBF) Metrics
- Enrollment Growth
- Student and Faculty Retention
- New Academic Programs (if proposed)
- Campus and Extended Campus Growth

### SEPTEMBER

- Discussion of Strategic Priorities
- Board of Trustees FY25 Work Plan *(review and approve)*
- Annual Review and Endorsement of Statement of Free Expression *(review and approve)*
- Annual Financial Statements FY24(University and Foundation) *(review only)*
- Fixed Capital Outlay Budget FY25 *(review and approve)*
- Education & General (E&G) Carryforward Spending Plan FY25 *(review and approve)*
- Regulations and Policies *(review and approve as needed)*
- *Engagement: Strategic Planning Summit*

### NOVEMBER

- Annual Board of Trustees Retreat
- Discussion of Strategic Priorities
- Annual Ethics Agreement Reviewed and Signed
- Legislative Advocacy Plan for 2025 Session
- President Avent's Annual Evaluation FY24 *(review and approve)*
- President Avent's Compensation Review *(review and approve)*
- ~~Annual Report on Advanced Mobility Institute (AMI) *(review and approve)*~~
- ~~Annual Report on FIPR Institute *(review and approve)*~~
- Regulations and Policies *(review and approve as needed)*
- *Engagement: event with major donors*

### FEBRUARY

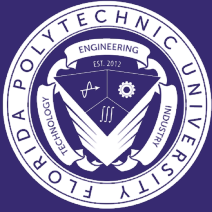
- Discussion of Strategic Priorities
- Regulations and Policies *(review and approve as needed)*
- *Engagement: event with students and faculty*

## APRIL

- University Accountability Plan FY25 *(review and approve)*

## JUNE

- Discussion of Strategic Priorities
- Legislative Session Report on 2025 Session
- University Operating Budget FY26 *(review and approve)*
- Capital Improvement Plan (CIP) FY27 *(review and approve)*
- Legislative Operating Budget Request (LBR) FY27 *(review and approve)*
- Performance Based Funding (PBF) Metrics FY25 *(review only)*
- Regulations and Policies *(review and approve as needed)*
- *Engagement: event with University Foundation Board of Directors*



# BOT Annual Work Plan 2024-2025

## Board of Trustees Work Plan 2024-2025

### STRATEGIC PRIORITIES

The following are strategic priorities which will be frequently discussed throughout the year:

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- Performance Based Funding (PBF) Metrics
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- Regulations and Policies *(review and approve as needed)*
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- Annual Board of Trustees Retreat
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- Annual Ethics Agreement Reviewed and Signed
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- President Avent's Annual Evaluation FY24 *(review and approve)*
- President Avent's Compensation Review *(review and approve)*
- Regulations and Policies *(review and approve as needed)*
- *Engagement: event with major donors*

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- University Accountability Plan FY25 *(review and approve)*

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- Legislative Session Report on 2025 Session
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- Performance Based Funding (PBF) Metrics FY25 *(review only)*
- Regulations and Policies *(review and approve as needed)*
- *Engagement: event with University Foundation Board of Directors*

Florida Polytechnic University  
Board of Trustees  
November 20, 2024

Subject: Consent Agenda

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**Proposed Board Action**

Approve the consent agenda.

Each of the following items comes before the Board with unanimous approval from the respective Committees, and, as such, there is no need for a second.

- A. Governance, Audit, and Compliance Committee
  - 1. Approve Regulation FPU-2.006 Application Fee and Admissions Deposit
- B. Finance and Facilities Committee
  - 1. Approve the HES Facilities Management Contract - Custodial Services
  - 2. Approve the amended rental rate thresholds in the Florida Poly Student Housing System from fiscal year (FY) to Fall of the indicated year
  - 3. Approve the Residence Hall III Retail Space Remodel Project
- C. Board of Trustees
  - 1. Approve Board of Trustees Meeting minutes from November 6, 2024
  - 2. Approve Board of Trustees Meeting minutes from November 30, 2024

**Background Information**

For additional information about any of the items listed above, please see that committee's meeting materials.

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**Supporting Documentation:**

- 1. Board of Trustees meeting minutes from November 6, 2024
- 2. Board of Trustees meeting minutes from November 30, 2024

**Prepared by:** Kristen Wharton, Corporate Secretary





## BOARD OF TRUSTEES

# Board of Trustees **DRAFT** Meeting Minutes

September 6, 2024

2:30 – 4:00 P

*Or upon the conclusion of the Academic and Student Affairs Committee meeting*

Florida Polytechnic University  
Barnett Applied Research Center (BARC)  
and Virtual via Microsoft Teams

### I. Call to Order

Chair Beth Kigel called the Board of Trustees meeting to order at 1:00 p.m.

### II. Roll Call

Kristen Wharton called the roll: Chair Beth Kigel, Vice Chair Jesse Panuccio, Trustee Ilya Shapiro, Trustee Patrick Hagen, Trustee Dorian Abbott, Trustee Lyn Stanfield, Trustee Cliff Otto, Trustee Sidney Theis, Trustee Christos Tsetsekas, and Trustee Brad Towle were present (Quorum).

Board Trustees not present: n/a

Staff Present: President Devin Stephenson, Interim Provost Brad Thiessen, Dr. Allen Bottorff, David Fugett, Mike Dieckmann, Kathy Bowman, Kelli Stargel, David Blanton, Melaine Schmiz, and Kristen Wharton

### III. Public Comment

There were no requests received for public comment.

### IV. Chair's Remarks

Chair Beth Kigel expressed her excitement to serve as Florida Poly's new Board Chair. She thanked her fellow trustees for their trust and confidence in her ability to lead and noted that it is an honor for her to serve alongside this group of servant leaders on the Board. Chair Kigel also thanked immediate past chair Cliff Otto for his four years of dedicated service as Board Chair.

Chair Kigel welcomed President Devin Stephenson to his first in-person Board meeting and shared about their consistent communication and collaboration since he took the helm of Florida Poly on July 7, 2024. She announced the date for the president's inauguration event which will take place on January 24, 2025.

### V. President's Remarks

President Stephenson gave remarks on his first nine weeks as president, noting that Lakeland is quickly becoming "home" to him. He recalled the 4-L methodology he shared with trustees during his interview: look, listen, learn, launch. He is employing these four steps as he begins his work of moving the University forward. He noted his collaborative style of leadership, introducing staff who are part of the President's

Strategy Circle, and others who have had input in the discussions happening in these meetings. President Stephenson provided a quick review of his interactions with external partners as well as his engagement with faculty, staff, and students on campus.

VI. Florida Poly: A Historical Context to Inform Future Development

Steve Scruggs, President of the Lakeland Economic Development Council (LEDC), provided an in-depth, historical review of the birth and launch of Florida Polytechnic University. He also presented detailed information on current land development in proximity to campus along with recommendations to the Board on next steps for building a research park.

The Board engaged in a robust discussion about the recommendation that Florida Poly take the lead in bringing the cities of Lakeland and Auburndale, Polk County EDCs, investors, the Williams Company and the Board of Trustees together to begin crafting a plan to build a research park. Scruggs addressed the perception that warehouses are something to be avoided; however, many companies who conduct research operate in warehouses. Attracting companies who would have a direct tie-in to the University would be the best option when considering who to court. Scruggs stated firmly that Florida Poly needs to show initiative as all of the external partners are willing to move this project forward.

Board and administration agreed that the first step is to hire a company to conduct environmental testing on the 360 acres of land owned by Florida Poly located just over a mile from campus on University Blvd. Once it is determined to be developable or not, then the next step can be discussed.

VII. Faculty Senate President Report

Trustee Brad Towle, Faculty Senate President, presented his faculty report to the Board. He reported on initial productive meetings between the faculty chairs and Interim Provost Brad Thiessen. Items currently in discussion among faculty and with the Provost include research opportunities and presentations, maintenance of research equipment, faculty retention and hiring, reappointment and promotion processes, and the recently approved Collective Bargaining Agreement (CBA). Concerns of the faculty include teaching load as the student body increases and research and teaching expectations as the University considers becoming a doctoral university.

Trustee Dorian Abbot stated he is happy to hear the president and provost are listening to and communicating with faculty. He noted that research and teaching skills can be vastly different and might require hiring diverse types of faculties.

VIII. SGA President Report

Trustee Christos “Taki” Tsetsekas noted there is a new energy on campus from the freshmen class, crediting the positive changes in the orientation program. He also stated student engagement in campus activities has increased. Currently, there are 35 Registered Student Organizations (RSO) including four new organizations. Florida Poly gained notoriety when the Phoenix Racing Team placed 7<sup>th</sup> in the nation with their solar car. Parking continues to be an issue for students; however, he hopes that with the addition of parking lot 5 and extended shuttle schedules things will improve. Minor issues with the new residence hall are being resolved. Lastly, he encouraged trustees to not only think about economic development when considering the development of the land surrounding campus, but also think about attracting amenities that would create a better quality of life for students.

IX. 2024-2025 Board of Trustees Work Plan

Chair Kigel reviewed revisions to the Board of Trustees Annual Work Plan, which includes the Board’s work with President Stephenson to develop a new strategic plan for 2025-2030. There were no questions by the Committee on the Work Plan.

**A motion was made by Trustee Cliff Otto to approve the Board of Trustees Work Plan for FY25. Trustee Sidney Theis seconded the motion; a vote was taken, and the motion passed unanimously.**

X. Annual Review and Endorsement of Statement of Free Expression

Chair Kigel reminded trustees of the Board of Governors' recommendation that university boards of trustees annually review and endorse the Statement of Free Expression and commit to the principles of civil discourse. This Statement was provided in the Board's materials for their review.

**A motion was made by Vice Chair Jesse Panuccio to approve the Board of Governors' Statement of Free Expression. Trustee Brad Towle seconded the motion; a vote was taken, and the motion passed unanimously.**

XI. Consent Agenda

Chair Kigel brought forward the consent agenda for trustee approval.

- A. Governance, Audit, and Compliance Committee
  - 1. Approve the Governance, Audit, and Compliance Committee Charter
  - 2. Approve the UAC Risk Assessment and Audit Plan FY25
  - 3. Approve the UAC Compliance and Ethics Program Plan FY25
  - 4. Approve the Performance Based Funding (PBF) Audit Scope & Objectives 2024 Audit
  - 5. Approve the Trustee Evaluation Instrument for former president Dr. Randy K. Avent
  - 6. Approve the Policy on Public Comments at Board of Trustees Meetings
  - 7. Approve the President's Administrative Action Plan FY25
- B. Finance and Facilities Committee
  - 1. Approve the Finance and Facilities Committee Charter
  - 2. Approve the FY25 University Carryforward Spending Plan and Fixed Capital Outlay Budget
- C. Academic and Student Affairs Committee
  - 1. Approve the Academic and Student Affairs Committee Charter
  - 2. Approve the Annual Textbook and Instructional Materials Affordability Report
  - 3. Approve the Collective Bargaining Agreement (CBA)
- D. Board of Trustees
  - 1. Approve Board of Trustees Meeting minutes from July 29, 2024
  - 2. Approve Board of Trustees Meeting minutes from June 5, 2024
  - 3. Approve Board of Trustees Meeting minutes from April 15, 2024

Trustee Patrick Hagen noted a scrivener's error in the title before his name in the attendance section of all minutes. Corporate Secretary Kristen Wharton will correct these errors prior to posting the approved minutes.

**As each of the consent agenda items comes before the Board with unanimous approval from the respective Committees, there is no need for a second. A vote was taken, and the motion passed unanimously with the agreement that the scrivener's error would be corrected.**

XII. Committee Reports

A. Governance, Audit, and Compliance Committee

Committee Chair Cliff Otto reported that David Blanton, CAE and CCO, presented the University Audit and Compliance (UAC) Annual Report. Blanton then presented the following items, all of which were

approved on today's consent agenda: UAC Risk Assessment & Audit Plan FYE 25, UAC Compliance & Ethics Program Plan FYE 25, and the Performance Based Funding Audit, Scope, and Objections FYE 24.

Committee Chair Otto also reported that David Fugett, VP and General Counsel, presented the Trustee Evaluation Instrument which will be used to evaluate former President Avent's performance FYE 2024. This instrument is based on former President Avent's Operational Goals FYE24 and will be sent to the Trustees, along with the former President's accomplishments, in mid-October for completion. The evaluation results will be presented at the November Board of Trustees meeting. Fugett also brought forward the Policy on Public Comments which was updated to remove the reference to the President as Corporate Secretary, in accordance with the BOG's amended Regulation 1.001 University Board of Trustees Powers and Duties.

Lastly, Dr. Stephenson presented the Employment Practices report as required by Florida Statutes. The report includes the results of performance evaluations and annual salaries for evaluated personnel earning over \$200,000. Additionally, the President provided a report and recommendations on employment practices.

**B. Finance and Facilities Committee**

Committee Chair Lyn Stanfield shared that the Committee reviewed the University's current contracts exceeding \$1M. Of the four FY24 contracts, one is an information technology contract, two are auxiliary enterprise contracts related to dining and housing, and one is part of capital construction activities. The Committee also received updates on the four major campus construction projects that are underway and Advancement and Foundation activities which included a review of the actual use of University personnel and property, totaling \$420,763.68 for FY24.

**C. Academic and Student Affairs Committee**

Committee Chair Sidney Theis stated their Committee heard Interim Provost Brad Thiessen's report that Florida Poly welcomed its largest-ever incoming class of students, with a total enrollment of 1,774 students this fall. Housing occupancy is 85%, which may allow the University to meet its housing needs for one more year. Twenty-four new full-time faculty were hired; faculty and department chairs are evaluating existing academic programs and investigating new academic programs for growth. Additionally, while Florida Poly waits for the U.S. Department of Education to allow a shift to the Higher Learning Commission as the University's institutional accreditor, ABET will conduct a campus visit in October to evaluate six academic programs.

In addition, the Committee reviewed and approved the Annual Textbook and Instructional Materials Affordability Report, which demonstrates Florida Poly's compliance with state requirements and efforts to reduce textbook costs, and the 2024-2027 Collective Bargaining Agreement.

**XIII. Board of Trustees Meeting Calendar**

Chair Kigel stated the Board has an updated meeting calendar to approve for the rest of 2024 and 2025. Revisions include changes to the September 2024 meeting schedule, however, no other changes to the calendar have been made.

**A motion was made by Trustee Cliff Otto to approve the revised Board of Trustees meeting calendar for 2024-2025. Trustee Sidney Theis seconded the motion; a vote was taken, and the motion passed unanimously.**

XIV. Board of Governors Meeting Calendar

Chair Kigel shared that the next Board of Governors meeting will be held on September 18 at USF in Tampa. This meeting will be Dr. Stephenson's first in-person BOG meeting; as Chair Kigel will be traveling internationally that week, Vice Chair Panuccio will attend the BOG meeting with Dr. Stephenson.

XV. Closing Remarks and Adjournment

With no further business to discuss the meeting adjourned at 3:30 p.m.

Respectfully submitted:

Kristen J. Wharton  
Corporate Secretary



## BOARD OF TRUSTEES

# Board of Trustees **DRAFT** Meeting Minutes

September 30, 2024  
1:00 – 2:00 P

Florida Polytechnic University  
Virtual via Microsoft Teams

### I. Call to Order

Chair Beth Kigel called the Board of Trustees meeting to order at 1:00 p.m.

### II. Roll Call

Kristen Wharton called the roll: Chair Beth Kigel, Vice Chair Jesse Panuccio, Trustee Ilya Shapiro, Trustee Patrick Hagen, Trustee Dorian Abbott, Trustee Lyn Stanfield, Trustee Sidney Theis, Trustee Christos Tsetsekas, and Trustee Brad Towle were present (Quorum).

Board Trustees not present: Trustee Cliff Otto

Staff Present: President Devin Stephenson, Interim Provost Brad Thiessen, Dr. Allen Bottorff, David Fugett, Mike Dieckmann, Kathy Bowman, Kelli Stargel, Bryan Brooks, David Blanton, Melaine Schmiz, and Kristen Wharton

### III. Public Comment

There were no requests received for public comment.

### IV. Strategic Planning Summit Report

Dr. Stephenson gave a report on activities since the Strategic Planning Summit was held on September 7, 2024. He reviewed the three priorities Dr. Craig Collins, facilitator at the Summit, recommended the University focus on based on the information gathered that day:

1. Comprehensive Institutional Growth
2. Advancement through Intentional Resource Development
3. Academic and Industry Collaborative Partnerships

Dr. Stephenson then reviewed a tentative timeline for completion of a draft of the 2025-2030 Strategic Plan.

Trustee Sidney Theis asked for further clarification on priority #2. Dr. Stephenson responded that the University will be intentional, measured, and focused when soliciting fundraising dollars. Trustee Dorian Abbot inquired if someone oversees sponsored research for faculty to which

Provost Brad Thiessen replied in the affirmative. Trustee Brad Towle asked about the status of engaging a firm to do a feasibility study on the University-owned property off of University Blvd. Dr. Allen Bottorff replied that a firm has been engaged to conduct the study and results will be forthcoming.

V. Academic and Student Affairs

A. Accreditation Update

Provost Thiessen reviewed the recently published USNWR rankings before providing his update on accreditation. He stated that he received a letter from the Department of Education on September 11, 2024, which approved Florida Poly to make the change in accreditors from SACSCOC to the Higher Learning Commission (HLC). Florida Poly's "best case" scenario for initial accreditation has HLC making their accreditation decision by February 2026. The maximum allowable time to complete this process has HLC making their decision by February 2027.

When asked by Trustee Sid Theis why the University wanted to change accreditors, Thiessen replied that HLC is more efficient and more responsive to innovative programs. Trustee Taki Tsetsekas asked if moving to HLC would change curriculum, course flows, or Capstone. Thiessen said HLC does not require the University to change anything that is currently in place.

B. Online Master's Degree Program

After reviewing current market trends for online engineering programs, Provost Thiessen presented several pathways for Florida Poly to move forward with an online Graduate program. He asked trustees if offering an online master's degree program is consistent with the mission and goals of Florida Poly.

Trustee Brad Towle responded that as long as it's not a "blanket" policy, there are cases where having an online degree could be useful and appropriate. He discouraged making computer science an online degree as he felt it would dilute the quality of the program.

Trustee Patrick Hagen believed having an online degree program would assist with market recognition, as well as assist the commuter student who would have to travel a great distance to attend in-person classes.

Trustee Ilya Shapiro recommended surveying the faculty to find out what degree programs might be feasible, as well as researching what our peer institutions are doing in this arena.

Vice Chair Jesse Panuccio was not in favor of an online degree program. He believes while the University is still building the campus culture, it is important for students to be on campus and to work together in person. It is not time for Florida Poly to offer an online degree yet.

Provost Thiessen responded to trustees stating Florida Poly will conduct additional market research and draft a proposal for the Board to review and approve. The intent is to offer a quality program online, not just "any" program online.

C. Faculty Hiring

Provost Thiessen quickly reported that he met with Faculty Department Chairs and together, they developed three focused steps on how to improve faculty hiring and retention.

VI. Governance: Regulations

A. FPU-3.006 Student Code of Conduct

David Fugett, Vice President and General Counsel, presented four amendments to regulations that put the University ahead of illegal activities other campuses experienced with protests this past year. These changes will keep Florida Poly in line with the other SUS institutions throughout Florida.

This regulation is being amended to update position titles, clarify that the student code of conduct extends to student teams and groups, and add that wearing a face covering with the intent to conceal one's identity or while engaging in other forms of misconduct as a form of misconduct.

**Trustee Brad Towle made a motion to approve amended regulation FPU-3.006 Student Code of Conduct. Trustee Sid Theis seconded the motion; a vote was taken, and the motion passed unanimously.**

B. FPU-1.009 Commercial Solicitation on University Property

Fugett stated that this regulation is being amended to clarify restrictions on temporary signage and the distribution of materials on University property. Trustee Towle inquired what is meant by "materials." Fugett responded it refers to printed materials that are physically handed out.

**Trustee Sid Theis made a motion to approve amended regulation FPU-1.009 Commercial Solicitation on University Property. Trustee Lyn Stanfield seconded the motion; a vote was taken, and the motion passed unanimously.**

C. FPU-1.007 Campus Free Expression

Fugett shared that this regulation is being amended to clarify the use of outdoor space for expression activities, place time restrictions on certain expressive activities to ensure the safety and welfare of the University community, to allow the President to identify additional restricted access areas of campus, and to clarify that violation of the regulation may result in disciplinary action up to and including expulsion.

Trustee Shapiro noted that the time period for this policy says, "sunset to 8am." He inquired if the regulation needs to state a "time certain" for sunset. Fugett replied that he would like to have this regulation amended today; however, he will change the wording to include "time certain" according to the Florida Agricultural Department. The additional revision will require Board approval again at its meeting in November.

Vice Chair Panuccio asked about subsection C regarding the president's ability to identify additional restricted access areas of campus. He is concerned about the open-ended nature of the language of this provision. Fugett responded that this provision gives the president some



leeway for making decisions for the health, safety, and welfare of the campus community; however, he is willing to seek better language.

Trustee Abbot recommended adding language regarding using speech amplification when classes are in session under item 4.D. Fugett noted that amplification is already noted in the regulation under item 4.F.

President Stephenson confirmed the importance of having these regulations updated now, given discussion at the Florida Board of Governors level.

**Trustee Ilya Shapiro made a motion to approve amended regulation FPU-1.007 Campus Free Expression with proviso that comments by Trustees be considered and further amended at an upcoming Board of Trustees meeting. Trustee Brad Towle seconded the motion; a vote was taken, and the motion passed, with one dissenting vote.**

D. FPU-1.003 Use of University Facilities and Property

Fugett continued, stating that this regulation is being amended to clarify restrictions on the use of tents and other similar structures on campus, and to clarify that camping is prohibited on campus.

Vice Chair Panuccio inquired if there are definitions for “tent,” “temporary structure,” etc. Fugett clarified the difference between a tent set up for shade versus a sleeping tent. Trustee Towle clarified that a shade tent is fine as long as it is not standing overnight; Fugett confirmed.

**Vice Chair Jesse Panuccio made a motion to approve amended regulation FPU-1.003 Use of University Facilities and Property. Trustee Ilya Shapiro seconded the motion; a vote was taken, and the motion passed unanimously.**

VII. University Foundation

A. Foundation Board of Directors Reappointments and Appointments

Kathy Bowman presented a slate of candidates for re-appointment and appointment to the Foundation Board of Directors. Each candidate was confirmed by the Foundation Board of Directors on September 13, 2024, and now come to the University Board of Trustees for final confirmation.

**Trustee Christos Tsetsekas made a motion to approve the following reappointments and appointments to the Florida Polytechnic University Foundation Board of Directors:**

**Reappointments**

- **Phillipa Greenberg**
- **Jack Harrell, III**
- **Kristen Lowers**
- **Joshua McCoy**
- **Ivette O’Doski**
- **Don Wilson**

### **Appointments**

- **Nicholas (Nick) Barnett**
- **Randall (Randy) Knapp**
- **Lang Towl – SGA Vice President**

**Vice Chair Jesse Panuccio seconded the motion; a vote was taken, and the motion passed unanimously.**

### **VIII. FY24 Employee Bonus Plan Certification**

Dr. Allen Bottorff quickly noted that by Board of Governors regulation, the university president certifies the previous years' bonus plan before submission to the BOG. In FY24, five bonuses for work performance were awarded to five employees.

### **IX. Closing Remarks and Adjournment**

With no further business to discuss the meeting adjourned at 2:21 p.m.

Respectfully submitted:

Kristen J. Wharton  
Corporate Secretary

Florida Polytechnic University  
Board of Trustees  
November 20, 2024

Subject: Committee Reports

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**Proposed Board Action**

Actions required for two (2) Governance, Audit, and Compliance Committee items.

**Background Information**

The following committees' Chairs will give a verbal report of the committee's activities:

1. Academic and Student Affairs Committee
2. Finance and Facilities Committee
3. Governance, Audit, and Compliance Committee
  - \*Actions Required\***
  - a. Approve the document "*President's Annual Review, July 2023-June 2024, Composite of the Trustees' Evaluations*" as the document reflecting the immediate past president's annual evaluation for 2023-24
  - b. Approve immediate past president Dr. Randy Avent's performance compensation bonus in the amount of \_\_\_\_% of his FY24 base salary

For additional information about any of the items listed above, please see that committee's meeting materials.

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**Supporting Documentation:** N/A

**Prepared by:** Kristen Wharton, Corporate Secretary

Florida Polytechnic University

Board of Trustees

November 20, 2024

Subject: 2025-2030 Strategic Plan: Approval

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**Proposed Board Action**

Approve the 2025-2030 Strategic Plan as presented by President Devin Stephenson at the Florida Polytechnic University Board of Trustees Annual Retreat on November 19, 2024.

**Background Information**

At the Florida Polytechnic University Board of Trustees Annual Retreat on November 19, 2024, President Devin Stephenson, along with Vice Presidents Dr. Brad Thiessen, David Fugett, Bryan Brooks, Kathy Bowman, Dr. Allen Bottorff, Mike Dieckmann, and AVP Kelli Stargel, presented the final draft of the 2025-2030 Strategic Plan.

After in-depth discussion, the Board of Trustees **made adjustments to/agreed that** the presented version of the Plan is ready to be confirmed by official action at today's meeting. This approval will be followed by the formal design and production of a final version to be submitted to the Board of Governors for approval at their January 2025 meeting.

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**Supporting Documentation:** 2025-2030 Strategic Plan Final Draft

**Prepared by:** Dr. Devin Stephenson, President

Florida Polytechnic University  
Board of Trustees  
November 20, 2024

Subject: Faculty Panel

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**Proposed Board Action**

Information only – no action required.

**Background Information**

Five Florida Poly faculty were selected to participate in today's Faculty Panel. They include:

- [Dr. Sanna Siddiqui](#), Assistant Professor, Mechanical Engineering
- [Dr. Ala J. Alnaser](#), Associate Professor, Applied Mathematics
- Dr. Ayesha Dina, Assistant Professor, Computer Science
- [Dr. Artem Malinin](#), Assistant Professor, Data Science and Business Analytics
- [Dr. Nathan Dawson](#), Associate Professor, Engineering Physics

Trustees had the opportunity to submit questions for the panel in advance of today's meeting. These questions will be asked by a moderator, followed by an additional open question and answer time.

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**Supporting Documentation:** N/A

**Prepared by:** Kristen Wharton, Corporate Secretary

Florida Polytechnic University  
Board of Trustees  
November 20, 2024

**Subject:** Board of Trustees Meeting Calendar

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**Proposed Board Action**

Information only. No action required.

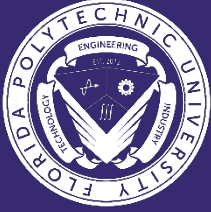
**Background Information**

The purpose of this agenda item is to review the 2025 Board meeting calendar and make note of upcoming meetings.

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**Supporting Documentation:** Board of Trustees 2025 Meeting Calendar

**Prepared by:** Kristen Wharton, Corporate Secretary



# 2025 Meeting Schedule

## 2025

### February

Wednesday, Feb 5: Committee Meetings (*virtual*)  
Wednesday, Feb 12: Full Board Meeting (*in-person*)(*faculty and student engagement*)

### April

Thursday, April 24: Academic & Student Affairs Committee (*to approve Accountability Plan (AP) only*) and brief Full Board Meeting (*to approve AP only*) (*virtual*)

### June

Wednesday, May 28: Committee Meetings (*virtual*)  
Wednesday, June 4: Full Board Meeting (*in-person*)(*BOT/Foundation Board Event*)

### September

Thursday, Sept 18: Committee Meetings (*virtual*)  
Wednesday, Sept 24: Full Board Meeting (*in-person*)(*faculty engagement*)

### November \*\*\*ANNUAL BOARD RETREAT\*\*\*

Monday, Nov 10: Committee Meetings (*virtual*)  
Tues/Wed, Nov 18-19: Full Board Meeting & Annual Board Retreat (*in-person*)  
(*industry engagement/annual Board dinner*)



## 2025 Meeting Schedule

|                 |  |
|-----------------|--|
| January 29-30   | University of North Florida, Jacksonville                      |
| February 20     | <i>Virtual Meeting via Zoom</i>                                |
| March 25-26     | Florida Agricultural and Mechanical University, Tallahassee    |
| May 15          | <i>Virtual Meeting via Zoom</i>                                |
| June 19-20      | Florida Atlantic University, Boca Raton                        |
| September 10-11 | Florida Gulf Coast University, Ft. Myers                       |
| October 9       | Committee Workshop   University of Central Florida, Orlando    |
| November 5-6    | University of Florida, Gainesville <b>***TRUSTEE SUMMIT***</b> |

## 2026 Meeting Schedule

|               |   |
|---------------|---|
| January 28-29 | Florida State University, Tallahassee                   |
| February 23   | <i>Virtual Meeting via Zoom</i>                         |
| March 25-26   | University of West Florida, Pensacola                   |
| May 14        | <i>Virtual Meeting via Zoom</i>                         |
| June 24-25    | University of South Florida, Tampa                      |
| September 2-3 | New College of Florida, Sarasota                        |
| September 30  | Committee Workshop   University of Florida, Gainesville |
| October 28-29 | Florida International University, Miami                 |