

**FLORIDA POLYTECHNIC UNIVERSITY
OPERATIONS COMMITTEE – VIA CONFERENCE CALL
MEETING MINUTES
Admissions Center
4700 Research Way
Lakeland, Florida 33805
June 3, 2014 at 2:00 p.m.**

1. Call to Order and Roll Call

Chair Frank Martin called the meeting to order at 2:03 p.m. Gina DeIulio called the roll: Chair Frank Martin, Trustee Mark Bostick, Trustee Dick Hallion, and Trustee Bob Stork were present (Quorum). Also present: Trustee Rob MacCuspie.

Staff and Consultants: Ava Parker, Dr. Ghazi Darkazalli, Gina DeIulio, Chief William Hope, Bertha Alexander, Tom Hull, John Gray, Jackye Maxey, Pete Karamitsanis, and Steve McCarty.

2. Approval of Minutes

Trustee Hallion made a motion to approve the minutes from March 17, 2014. Trustee Stork seconded the motion, and the motion passed unanimously.

3. Public Comment

There were no requests received for public comment.

4. Approval of the Proposed FY 2014-15 Operating Budget

- a. Facilities Department. Bertha Alexander provided an overview of the Proposed FY 2014-15 Operating Budget for the Facilities Department and answered questions related to the budget.
- b. Police Department. Bertha Alexander provided an overview of the Proposed FY 2014-15 Operating Budget for the Police Department and answered questions related to the budget.
- c. Information Technology. Bertha Alexander provided an overview of the Proposed FY 2014-15 Operating Budget for the Information Technology Department and answered questions related to the budget.

The members of the Operations Committee would like to see the final budget approved by the Board of Governors.

Trustee Hallion made a motion to recommend approval of the Proposed FY 2014-15 Operating Budget for the Facilities Department, the Police Department, and the Information Technology Department to the Board of Trustees. Trustee Bostick seconded the motion, and the motion passed unanimously. Trustee Bob Stork abstained from participating in this vote.

5. Approval of the FY 2014-15 Staffing Plan

Ava Parker provided an overview of the FY 2014-15 staffing plan. The plan includes 147 positions for the University.

Dr. Randy Avent is scheduled to be confirmed on June 19, 2014 with a start date of July 7, 2014. After his start date, Dr. Avent will review the staffing plan and provide any recommended changes to the Board of Trustees.

Trustee Stork made a motion for a preliminary approval of the FY 2014-15 Staffing Plan. Trustee Hallion seconded the motion, and the motion passed unanimously.

6. Informational Items/Updates

- a. **Master Plan.** Chair Martin gave an update on the Master Plan. The existing Master Plan was approved by the University of South Florida and belongs to Florida Polytechnic. Florida Polytechnic has been working under this Master Plan. The accreditation process includes a requirement that a Master Plan is in place for Florida Polytechnic. Bertha Alexander is working with the UF purchasing specialist in order to provide an updated Master Plan for the campus.

There was some discussion on updating the Master Plan and the cost of doing so. The original vision for the site has changed over the last 24 months. The University received a letter from Santiago Calatrava expressing his opinion on changes that have been made to the campus.

- b. **Phase II Housing Overview.** John Gray provided an update on the Phase II housing. He advised that the University will undergo a second competitive selection process to source a developer for the design/build operation of a second residence hall to be constructed and opened by the fall 2015 term. It was recommended that a decision be made within two months on the Phase II Housing.
- c. **Campus Construction Report.** Pete Karamitsanis completed an updated report on the campus construction. He provided an update on the installation schedule for furniture and lab equipment. He also provided an update on the campus grounds and maintenance.
- d. **Information Technology Services (ITS) Report.** Tom Hull was not present to make the ITS Report update. He will update the Committee at a later date.
- e. **University Master Schedule.** Steve McCarty, a consultant from Atkins, presented an overview of the University Master Schedule.

7. Upcoming Meeting

The next Board of Trustees meeting is scheduled for June 10, 2014.

8. Adjournment

With no further business to discuss, Trustee Hallion made a motion to adjourn the Operations Committee. The meeting adjourned at 3:33 p.m.