

**FLORIDA POLYTECHNIC UNIVERSITY
BOARD OF TRUSTEES – VIA CONFERENCE CALL
MEETING MINUTES
4700 Research Way
Lakeland, Florida 33805-8531
September 16, 2014**

1. Call to Order

Chair Mark Bostick called the meeting to order at 9:01 a.m. Gina DeJulio called the roll. Members present: Chair Mark Bostick, Vice Chair Frank Martin, Trustee Bill Brown, Trustee Sandra Featherman, Trustee Rob Gidel, Trustee Dick Hallion, Trustee Scott Hammack, Trustee Rob MacCuspie, Trustee Tom O'Malley, Trustee Bob Stork, and Trustee Don Wilson (Quorum).

Staff: Dr. Randy Avent, Ava Parker, Gina DeJulio, Brian Birky, John Gray, and Jackye Maxey.

2. Approval of Minutes

Trustee Featherman made a motion to approve the minutes from July 28, 2014. Trustee Hallion seconded the motion, a vote was taken and the motion passed unanimously.

3. Public Comment

There were no requests received for public comment.

4. Chairman's Report

Chair Bostick gave his report and went over the upcoming Committee / Board meeting scheduled for the next year.

The dates are:

- December 9-10, 2014
- March 10-11, 2014
- May 12-13, 2014
- June 3-4, 2014 (Retreat)
- September 8-9, 2014

Chair Bostick advised that he reviewed the current Board committee structure with the President and is recommending that the Board revise the standing Committees as follows:

- **Academic and Student Affairs Committee:** This committee will be responsible for issues related to academic programs, student life, education policy, regional accreditation, financial aid, recruitment and retention of faculty and staff as well as admissions.
- **Audit and Compliance Committee:** This committee will be responsible for issues related to internal controls, internal and external audits, approving the annual audit plan and risk management.
- **Finance and Facilities Committee:** This committee will be responsible for all issues related to budget, finance, facilities planning and construction, human resources and oversight of the Direct Support Organizations (i.e. Foundation).
- **Governance Committee:** This committee will be responsible for approving the annual charters for standing committees, periodically reviewing the Board's Bylaws, initiating board

training, recommending individuals to serve on the board, recommending goals for the President's performance, recommending Board regulations pertaining to the employees of the University, and overseeing public and governmental relations.

- **Strategic Planning Committee:** This committee will develop key initiatives and strategic goals, and provide guidance for the Strategic Plan, the Annual Work Plans and the Accountability report.
- **Housing Committee:** This committee will take the lead on developing residential housing proposals to meet the demand for on campus housing.

Chair Bostick went over the performance criteria for the President's evaluation and advised due to the compressed timeline that by October 1, 2014 the President will provide Chair Bostick a list of proposed goals and objectives for the next fiscal year.

Chair Bostick reminded the Board of Trustees that the Board of Governors will be hosting the 2014 Trustee Summit scheduled for November 5-6, 2014 at Florida Atlantic University. Chair Bostick encouraged the Board members to attend this meeting and all future Board of Governors meetings.

5. President's Report

Dr. Avent gave his report and provided an update on the PIVOT and LAUNCH events held the weekend of August 15-16, 2014. PIVOT has approximately 500 attendees and about 1,000 people toured the IST building at the LAUNCH event.

Dr. Avent then provided an overview of the student activities during the first week of the University opening. He gave an update on the Master Plan which is to be presented to the Board at the next meeting scheduled in December. He also provided an update on the regional accreditation process.

Dr. Avent went over the changes for the new organizational chart advising that all the Vice Presidents now report to him. He also went over title changes:

- Ava Parker, Executive Vice President and Chief Operating Officer
- Ghazi Darkazalli, Executive Vice President and Provost
- Bertha Alexander, Assistant Vice President
- Elhami Nasr, Vice Provost of Academic Affairs
- Scott Rhodes, Vice Provost of Enrollment
- Reggie Hill, Director of Admissions

6. Approval of the Second Residential Hall

Dr. Avent provided an update on the process for the second residential hall. Enrollment estimates that the Fall 2015 term will yield a demand for 200-300 additional beds.

Trustee O'Malley made a suggestion to consider buying out the ground lease at a later date and would like for the President to brief him on the current ground lease agreement.

Vice Chair Martin made a motion to: 1) approve the residence hall project for Fall 2015; 2) approve the attached draft schedule of events for the proposed development of the residence hall; and 3) authorize the Housing Committee of the Board to meet as necessary on behalf of the Board to approve the Housing Packet for submission to the Board of Governors and all matters related to the construction of on-campus housing for Fall 2015. Trustee Hallion seconded the motion, a vote was taken and the motion passed unanimously.

7. Approval of the Resolution on Presidential Authority (Powers and Duties of the President)

Gina DeJulio went over the Resolution on Presidential Authority. She advised that staff recommends the Board adopt this resolution and if resolution is adopted, then the staff also recommends that the Board rescind previous resolutions on delegations of authority: 2012-002, 2013-001, and 2013-002.

Trustee Wilson made a motion to adopt Board of Trustees Resolution 2014-001 Presidential Authority and rescind prior Board of Trustees resolutions: 2012-002, 2013-001, and 2013-002. Vice Chair Martin seconded the motion, a vote was taken and the motion passed unanimously.

8. Approval of the Ethics Policy

Gina DeJulio went over the Ethics Policy and advised that the Board bylaws require that an ethics policy be in place at the University and that the policy also be reviewed periodically. Gina DeJulio advised that staff hired outside Counsel Thomas Wilkes from the law firm of GrayRobinson to draft an ethics policy. This policy was reviewed by the Finance & Audit Committee in March 2014 and the Committee voted to recommend to the Board that the Ethics Policy be adopted.

Trustee Featherman made a motion to adopt the Ethics Policy. Trustee Stork seconded the motion, a vote was taken and the motion passed unanimously.

9. Approval of the Institutes and Centers Report

Brian Birky went over the Institutes and Centers Annual Report for fiscal year 2013/14.

Vice Chair Martin made a motion to approve the proposed FIPR Annual Report for Fiscal Year 2013/14 pending approval from the Institute's Phosphate Research and Activities Board on September 19, 2014. Trustee Wilson seconded the motion, a vote was taken and the motion passed unanimously.

10. Fall 2014 Student Profile

Kevin Calkins advised following the drop/add enrollment benchmark, a student profile will be developed that describes Florida Poly's enrollment and the student demographics. The final Fall 2014 census will be produced in October. There was some discussion concerning the reporting numbers and the suggestion of recruiting more females to the University.

11. Closing Remarks & Adjournment

With no further business to discuss, the Board of Trustee meeting adjourned at 9:52 a.m.