

**FLORIDA POLYTECHNIC UNIVERSITY  
FINANCE & FACILITIES COMMITTEE  
MEETING MINUTES  
Innovation, Science & Technology Building  
Rooms 1046/1047  
Lakeland, Florida 33805-8531  
December 9, 2014**

1. Call to Order and Roll Call

Chair Frank T. Martin called the meeting to order at 2:50 p.m. Jackye Maxey called the roll: Chair Frank T. Martin, Trustee Bill Brown, Trustee Sandra Featherman, and Trustee Bob Stork were present (Quorum). Other Board members present: Chair Mark Bostick, Trustee Dick Hallion, Trustee Rob MacCuspie, Trustee Andrei Moss, Trustee Thomas O'Malley, and Trustee Don Wilson.

Staff & Others: Dr. Randy Avent, Ava Parker, Dr. Ghazi Darkazalli, Gina DeIulio, Grant Martin, Rick Maxey, Christina Drake, Jackye Maxey, and Lee Walton.

2. Approval of Minutes

Due to a reorganization of the Board's standing committees, the minutes for the various committees were submitted to the Finance & Facilities Committee for approval.

**Trustee Featherman made a motion to approve the minutes from the Technology Committee Meeting for March 10, 2014. Trustee Stork seconded the motion, and the motion passed unanimously.**

**Trustee Stork made a motion to approve the minutes from the Finance & Audit Committee Meeting for July 17, 2014. Trustee Featherman seconded the motion, and the motion passed unanimously.**

**Trustee Featherman made a motion to approve the minutes from the Operations Committee Meeting for July 18, 2014. Trustee Brown seconded the motion, and the motion passed unanimously.**

Since the Technology Committee, Finance & Audit Committee, and Operations Committee are no longer standing committees of the Board and the majority of the members of the new Finance & Facilities Committee served on these committees, the minutes were presented for approval to the Finance & Facilities Committee.

3. Public Comment

There were no requests received for public comment.

4. Approval of FY 2015-16 Legislative Budget Request Amendment

Rick Maxey advised that on July 28, 2014 the Board of Trustees adopted the Florida Polytechnic University's 2015-2016 Legislative Budget Request (LBR). The University's LBR was then adopted by the Florida Board of Governors on September 18, 2014 as part of the State University System LBR.

Florida Poly staff is requesting that the Board of Trustees to approve an amendment to the 2015-2016 LBR to include two research projects: (1) Center for Sensor Analytics and (2) Center for Applied Economic Research.

Christina Drake presented an overview of the two centers. She advised that the Center for Sensor Analytics will be leveraging some of the infrastructure that is already in place with the Department of Agriculture.

Rick Maxey advised that these centers will be distinctively different from other university centers and will meet a need that is not currently being met by other university centers.

**Trustee Featherman made a motion to recommend approval of the proposed amendments to FY 2015-16 Legislative Budget Request to the Board of Trustees for approval. Trustee Brown seconded the motion, and the motion passed unanimously.**

5. Approval of the Updated Master Plan

Bertha Alexander advised that each university's board of trustees is required to review and update their Master Plan every five years. In August 2014 Florida Poly hired AMEC Engineering to assist in updating the University's 2011 Master Plan that was created for Phase I of the Florida Poly campus.

John White presented an overview of the Master Plan. He advised there are several maps and figures that were added to the Master Plan to support the goals and objectives of the University.

Lee Walton from AMEC Engineering provided an overview of the Master Plan, the projected growth and how to get there. He discussed the guiding factors, approach, future land use element, capital improvements element, and other supporting elements.

There was discussion on the projection of students and the capacity of space needed to address the growth in students, faculty and staff. There was also discussion on the cost and funding for this space. There were some recommendations of adjusting the Table 4 chart of the presentation for the 10-year capital improvement plan.

**Trustee Featherman made a motion to recommend approval of the Updated Master Plan, as amended, to the Board of Trustees for adoption; and to give staff approval to make any internal changes as appropriate based on the conversations of the Board members. Trustee Brown seconded the motion, and the motion passed unanimously.**

6. Approval of FPU-1.010 Skateboarding, Skating, Scooters, Ripsticks, and Other Similar Devices and High Risk Activities on University Property Regulation

Gina DeJulio went over regulation FPU-1.010 Skateboarding, Skating, Scooters, Ripsticks, and Other Similar Devices and High Risk Activities on University Property.

**Trustee Stork made a motion to recommend approval of Regulation FPU-1.010 Skateboarding, Skating, Scooters, Ripsticks, and Other Similar Devices and High Risk Activities on University Property to the Board of Trustees for adoption. Trustee Brown seconded the motion, and the motion passed unanimously.**

7. Fiscal Year 2014-15 Budget Review

Bertha Alexander presented an overview of the University's fiscal year 2014-15 budget.

8. Unaudited Financial Statements

Bertha Alexander presented an overview of the unaudited financial statements from fiscal year 2013-14.

9. UF Shared Services Agreement

Bertha Alexander completed an overview of the UF Shared Services Agreement. She advised that staff has been discussing the option of bringing some of these services in-house.

10. Foundation Board

Grant Martin presented an update on the Foundation Board. He advised that the Foundation has received a clean audit. He also advised they are looking to expand the Foundation Board membership to 32 members in 2015.

11. Closing Remarks & Adjournment

With no further business to discuss, the Finance & Facilities Committee meeting adjourned at 4:08 p.m.