

**FLORIDA POLYTECHNIC UNIVERSITY  
BOARD OF TRUSTEES  
MEETING MINUTES  
June 3, 2015  
The Terrace Hotel  
Ballroom B  
329 South Main Street  
Lakeland, Florida 33801**

1. Call to Order and Roll Call

Chair Bostick called the meeting to order at 2:15 p.m.

Jackye Maxey called the roll: Chair Mark Bostick, Trustee Frank T. Martin, Trustee Christina Drake, Trustee Sandra Featherman, Trustee Dick Hallion, Trustee Veronica Perez Herrera, Trustee Thomas O'Malley (via telephone), Trustee Robert Scaringe, Trustee Bob Stork, and Trustee Don Wilson were present (Quorum).

Staff: President Randy Avent, Ava Parker, Ghazi Darkazalli, Gina DeJulio, Mark Mroczkowski, Tom Hull, Elhami Nasr, Scott Rhodes, Bertha Alexander, Rick Maxey, Eric Callueng, and Jackye Maxey were present.

2. Public Comment

Jackye Maxey indicated Mr. Forrest Fleming, a Florida Polytechnic student, requested permission to address the Board about "passing the financial aid amendment". However, when provided an opportunity to do so, Mr. Fleming was neither present in the room nor via conference call.

3. Approval of Annual Review of the President Policy

Gina DeJulio presented the **Florida Polytechnic University Board of Trustees Policy on Annual Review of the President** along with Amendment #1 to the President's Employment Agreement. The proposed Board Policy on Annual Review of the President was drafted to include the processes required by the BOG and to reflect, for the most part, the evaluation process that was agreed to in the President's Employment Agreement.

Amendment #1 to the President's Employment Agreement incorporates an evaluation process that is consistent with the proposed policy.

Assuming the proposed policy on the annual review is adopted, the Governance Committee will oversee the Annual Review of the President process. The first performance review will be conducted prior to September 30, 2015.

**Trustee Wilson made a motion to approve the Florida Polytechnic Board of Trustees Policy on Annual Review of the President and approve the Amendment #1 to President's Employment Agreement. Trustee Featherman seconded the motion, and the motion passed unanimously.**

#### 4. Budget Workshop

Bertha Alexander presented an in-depth overview of the University's budget. She covered the following topics:

- An overview of the Legislative Budget Request
- FY 2015-16 Budget Summary Operating Budget
- FY 2015-16 Budget Summary Capital Budget
- Review of Funding Sources (Operating Budget and Capital Budgets)
- Review of Tuition and Related Fees

#### 5. Approval of FY 2015-16 Continuation Budget

Bertha Alexander presented the FY 2015-16 Continuation Budget and explained that the University is required to have the Board of Trustees approve an operating budget each year on or before July 1st. While the 2015 legislative session ended without the approval of the state budget, the Board of Governors (BOG) has requested the state universities to submit a continuation budget for their approval on or before June 23, 2015.

Bertha also noted that the University is required to build a Detailed Operating Budget using the Board of Governors' software and template. That Detailed Operating Budget is due to the BOG on August 18, 2015.

Trustee Wilson asked staff to provide the Operating Budget to the Board of Trustees prior to submission to the BOG in order to address any possible questions. This could be done in the form of a conference call once final allocation is received.

Bertha asked the Board to consider approval of the following:

1. Approve the Continuation Operating Budget for 2015-16.
2. Authorize the President (or the Designee) to make the necessary adjustments between the Continuation Operating Budget and the Detailed Budget to be submitted to the Board of Governors on or before August 18, 2015. Adjustments will be presented to the Board of Trustees at a regularly scheduled meeting.
3. Authorize the President (or the Designee) to implement budget amendments received from the Board of Governors during fiscal year 2016. Budget Amendments will be presented to the Board of Trustees at a regularly scheduled meeting.

**Trustee Wilson made a motion to (1) Approve the Continuation Operating Budget for 2015-16, (2) Authorize the President (or his Designee) to make the necessary adjustments between the Continuation Operating Budget and the Detailed Budget to be submitted to the Board of Governors on August 18, 2015, and (3) Authorize the President (or the Designee) to implement budget amendments received from the Board of Governors during fiscal year 2016 only after contacting Board members for comment prior to submission on August 18, 2015.**

6. Approval of FY 2016-17 Legislative Budget Request

Rick Maxey presented the recommended Legislative Budget Request for FY 2016-17. The University is requesting \$1,829,000 for the following:

- Center for Applied Economic Research - \$1,000,000
- Entrepreneurship Center - \$500,000
- National STEM Education Lab - \$329,000

**Trustee Stork made a motion to approve the recommended FY 2016-17 Legislative Budget Request. Trustee Martin seconded the motion, and the motion passed unanimously.**

7. Approval of Minor Construction Projects

Mark Mroczkowski presented \$8.75 million of proposed minor construction projects that will be funded from carry-forward. He reported that all of these projects are included in the University's Campus Master Plan.

- A. Recreation Field & Courts
  - \$1.1M Project Cost
  - Start: June 2015
  - Finish: October 2015
- B. Parking Lots 6 & 8
  - \$1.7M Project Cost
  - Start: June 2015
  - Finish: Winter 2015
- C. Cooling Tower & Server HVAC
  - \$650,000 Project Cost
  - Start: June 2015
  - Finish: Summer 2016
- D. Parking Lot 5
  - \$2.0M Project Cost
  - Start: Summer 2015
  - Finish: Summer 2016
- E. Swimming Facility
  - \$1.0M Project Cost
  - Start: Fall 2015
  - Finish: Summer 2016
- F. Wellness Center Phase 2
  - \$2.0M Project Cost
  - Start: Summer 2015
  - Finish: Summer 2016
- G. Engineering Shop
  - \$1.0M Project Cost
  - Start: Fall 2015
  - Finish: Summer 2016

David Calhoun stated that the construction of some of the projects will be awarded to contractors from the Continued Service Providers Agreement, while other projects will be opened up to the competitive bidding process.

**Trustee Stork made a motion to approve the \$8.75M of proposed minor construction projects to be funded by carry forward funds and to authorize the President to make technical changes as needed. Trustee Featherman seconded the motion, and the motion passed unanimously.**

8. Approval of Five-Year Capital Improvement Plan and Legislative Budget Request

Mark Mroczkowski presented the Five-Year Capital Improvement Plan and Legislative Budget Request for Fiscal Years 2016-17 through 2020-21.

The University is seeking approval for Public Education Capital Outlay (PECO) funds in the amount of \$66 million to build an Applied Research Center (\$35 million), Student Achievement Center (\$16 million), and Faculty Staff Office Building (\$15 million). Additionally, the University is seeking “Back of the Bill” approval to build two parking structures and two residence halls funded from non-state sources.

**Trustee Featherman made a motion to approve the Five-Year Capital Improvement Plan (CIP) and Legislative Budget Request for fiscal years 2016-17 through 2020-21. Trustee Hallion seconded the motion; one trustee opposed the motion, all other trustees approved, and the motion passed.**

9. Approval of FPU-1.0061P Intellectual Property Policy

Gina DeJulio presented the Intellectual Property Policy. She noted the policy was previously provided to faculty and staff for their input.

**Trustee Hallion made a motion to approve FPU-1.0061P Intellectual Property Policy. Trustee Stork seconded the motion, and the motion passed unanimously.**

10. Approval of FPU-7.0026P Undergraduate Inaugural Scholarship Policy

Eric Callueng presented the Undergraduate Inaugural Scholarship Policy. After much discussion, the Board directed staff to revise the policy to include the 30 credit hour requirement and provide flexibility to waive the 30 credit hours under appropriate circumstances. The Board will consider approval of the revised policy during their meeting on June 4, 2015.

11. Closing Remarks and Adjournment

Chair Bostick thanked everyone for attending the retreat and meeting.

With no further business to discuss, the Board of Trustees meeting adjourned at 4:58 p.m.