

**FLORIDA POLYTECHNIC UNIVERSITY
ACADEMIC & STUDENT AFFAIRS COMMITTEE
MEETING MINUTES
The Terrace Hotel
Ballrooms A and B
329 East Main Street
Lakeland, FL 33801
September 9, 2015 at 10:30 AM**

I. Call to Order and Roll Call

Chair Sandra Featherman called the meeting to order at 10:05 a.m.

Maggie Mariucci called the roll: Chair Sandra Featherman, Trustee Dick Hallion, and Trustee Veronica Perez-Herrera were present (Quorum).

Other trustees present: Trustee Mark Bostick, Trustee Frank Martin, Trustee Bob Stork, and Trustee Don Wilson were present.

Staff present: President Randy Avent, Ghazi Darkazali, Gina DeJulio, Tom Hull, Crystal Lauderdale, Rick Maxey, Maggie Mariucci, Mark Mroczkowski, Elhami Nasr, Scott Rhodes, and Steve Warner were present.

II. Public Comment

There were no requests received for public comment.

III. Approval of Minutes

Trustee Hallion made a motion to approve the Academic & Student Affairs Committee meeting minutes for June 22, 2015. Trustee Perez-Herrera seconded the motion; a vote was taken, and the motion passed unanimously.

IV. Approval of Policies

A. Gina DeJulio presented policy FPU-5.0084AP Course Credit for Military Training and Courses.

Trustee Perez-Herrera made a motion to approve University Policy FPU-5.0084AP Course Credit for Military Training and Courses. Trustee Hallion seconded the motion; a vote was taken, and the motion passed unanimously.

- B. Gina DeJulio presented policy FPU-5.0086AP Credit for Online Courses Completed Prior to Initial Enrollment.

Trustee Perez-Herrera made a motion to approve University Policy FPU-5.0086AP Credit for Online Courses Completed Prior to Initial Enrollment. Trustee Hallion seconded the motion; a vote was taken, and the motion passed unanimously.

- C. Gina DeJulio presented policy FPU-12.0011AP Sponsored Research Roles and Responsibilities.

Trustee Perez-Herrera made a motion to approve University Policy FPU-12.0011AP Sponsored Research Roles and Responsibilities. Trustee Hallion seconded the motion; a vote was taken, and the motion passed unanimously.

V. Informational Items/Update

A. Executive Vice-President & Provost Remarks

Ghazi Darkazalli thanked Elhami Nasr for overseeing a successful start of the University's second year. The following highlights were also mentioned:

1. 23 new faculty were hired (currently have 39 full time faculty and 25 adjuncts)
2. 72 courses are being offered – 92 different sections
3. The average class size is 24 students.
4. The University is on target to graduate 19 students in 2016.
5. Online course offerings are being discussed.
6. Many requests for training have been received.
7. A Continuing Education Department is being discussed.
8. Internships are beginning with Provost's approval.
9. Programs abroad are being investigated (signed memo with Brazil)
10. Research "Launch Pad" (where faculty approves proposals for research projects) is scheduled to begin in September, 2015

B. SACS COC Update

Tom Dvorske provided the Board with a SACS COC update. Feedback was received in June, 2015 following the University's initial accreditation application. Based upon this feedback, updates were made and submitted, meeting the August 15, 2015 deadline. Comments regarding this submission have been received with only cosmetic changes suggested. The University is awaiting the audit of the recent fiscal year. The initial candidacy onsite visit has yet to be determined.

It was also noted that the compliance certification is being worked on with a projected internal completion date of October 26, 2015.

C. Fall 2015 Admissions & Enrollment Update

Scott Rhodes provided a brief introduction of the Admissions staff.

The following Admissions undergraduate statistics were provided as of August 19, 2015:

- 24,610 undergraduate inquiries
- 2,124 applicants
- 1,094 admitted students
- 541 deposits
- 200 students for Summer
- 463 students for Fall
- Current retention rate of 76%

The following graduate statistics were provided as of August 19, 2015:

- 140 applicants
- 30 admitted students
- 15 graduate students projected for Fall
- Currently, 43% of graduate applicants are from other countries (including India, Iran, Egypt and China)

The following registration update was provided:

- 441 continuing students
- 445 new students
 - Currently, there are 32 deposited students with courses yet to be scheduled (awaiting required documents)

The following current student test scores were provided:

- SAT – 1704
- ACT – 27
- GPA – 4.09

It was noted student performance is not reflective of SAT scores, but rather ACT. The ACT scores are up 30% from previous year.

D. Student Affairs Update

Steve Warner provided an update of recent student activities.

1. Move In Day
2. Orientation
 - Welcome Session (344 students participated)
 - Play Fair (300 students participated) – team building and ice breaking activities
 - Lost in Lakeland (approximately 150 students participated) – scavenger hunt across downtown Lakeland

- Wacky Waterpark Day (approximately 200 students participated) – inflatable waterslides and outdoor games provided on campus
- All Nighter (approximately 200 students participated) – caricature artists, retro movies, video games, board games

3. Bus Route

It was noted the daily bus routes have been increased to 10, Monday through Friday (up from 5). The weekend routes have increased to 6 times per day. Bus routes have also been added to service the students residing in the Big Oaks Apartment Complex.

4. Other Highlights

Additional student affairs highlights include the following:

- Hiring of Campus Recreation and Fitness Coordinator
- Creation of a Student Government Association (SGA) Cabinet
 - SGA Cabinet Committees
 - Sustainability
 - Mental Health
 - Health and Safety
 - Newsletter

With no further business to discuss, the Academic & Student Affairs Committee meeting adjourned at 10:46 a.m.