

**FLORIDA POLYTECHNIC UNIVERSITY  
BOARD OF TRUSTEES  
GOVERNANCE COMMITTEE  
MEETING MINUTES  
Florida Polytechnic University  
Admissions Center  
4700 Research Way  
Lakeland, FL 33805  
December 2, 2015 at 11:15 AM**

I. Call to Order and Roll Call

Chair Don Wilson called the meeting to order at 12:10 p.m.

Maggie Mariucci called the roll: Chair Don Wilson and Trustee Frank Martin were present (Quorum).

Other trustees present: Trustee Mark Bostick, Trustee Christina Drake, Trustee Sandra Featherman, Trustee Tom O'Malley, Trustee Veronica Perez-Herrera and Trustee Bob Stork were present.

Staff present: President Randy Avent, Gina DeJulio, Tom Hull, Crystal Lauderdale, Maggie Mariucci, Rick Maxey, Mark Mroczkowski, and Elhami Nasr were present.

II. Public Comment

There were no requests for public comment.

III. Approval of Minutes

**Trustee Frank Martin made a motion to approve the Governance Committee meeting minutes of September 9, 2015. Trustee Wilson seconded the motion; a vote was taken, and the motion passed unanimously.**

IV. Trustee Orientation

Rick Maxey presented a proposed orientation for all new trustees appointed to the University's Board of Trustees. The orientation program will include:

A. BOT Overview

1. State University System of Florida Governance
2. Board of Trustees' Responsibilities and Authority
3. Florida's Sunshine Laws; open meeting laws; ethics requirements; and Conflict of Interest

4. Board of Trustees Structure
  - a. Leadership
  - b. Committees and Charters
  - c. Membership
5. Regulatory Environment and Challenges
6. Overview of Internal and External Audits
7. Board Contact Information
8. Staff Contact Information
9. Board Meeting Calendar

#### B. Florida Polytechnic University Overview

1. History
2. Mission/Values/Vision Statement
3. Strategic Plan
4. Organizational Structure
5. University Leadership
6. Fiscal Overview
7. Academic Programs
8. Student Profile
9. Program Quick Facts
10. Description of Campus Facilities
11. Ten-Year Master Plan

#### C. Tour of Campus

Trustee Frank Martin suggested the inclusion of the University Work Plan, Accountability Report, and State University System Strategic Plan as part of the orientation.

Trustee Bob Stork stated he is strongly in favor of the implementation of a Board of Trustees Orientation.

**Trustee Frank Martin made a motion to recommend approval of the Trustee Orientation Program to the Board of Trustees subject to the addition of the University Work Plan and the Accountability Report. Trustee Don Wilson seconded the motion; a vote was taken, and the motion passed unanimously.**

#### V. Legislative Budget Request Amendment

Rick Maxey reported based on the Legislative Budget Request (LBR) approved by the Board of Trustees on June 3, 2015, the Board is now being asked to approve a reprioritization of two of the items to better align with the University's mission. The priority requests are as follows:

	June 3, 2015 List		December 2, 2015 List	
		\$ Requested		\$ Requested
Priority #1	Applied Research Center	\$10,000,000	Applied Research Center (previously #1)	\$12,132,420
Priority #2	National STEM Education Lab	\$329,000	Institute for Technology Entrepreneurship (previously #4)	\$5,000,000
Priority #3	Center for Applied Economic Research	\$1,000,000	National STEM Education Lab (previously #2)	\$329,000
Priority #4	Entrepreneurship Center	\$500,000	Center for Applied Economic Research (previously #3)	\$500,000
<b>Total Request</b>		<b>\$11,829,000</b>		<b>\$17,961,420</b>

President Randy Avent stated with the University’s project-based curriculum many students are building items where there could possibly be a commercial market; therefore, the need for some type of Entrepreneurship Institute exists. President Avent mentioned the University is in the process of establishing an Advisory Board of entrepreneurs to assist with the formation of the Institute. President Avent also indicated there are three elements in starting high tech companies: technology, entrepreneurship and design.

Trustee Bob Stork asked what is included in moving from \$500,000 to \$5,000,000 for the Entrepreneurship Institute. Rick Maxey stated approximately \$2M will be allocated to the purchase of equipment. Additionally, approximately \$900,000 will go to the hiring of essential faculty. Also, approximately \$300,000 will be allocated for legal and financial assistance and \$400,000 for operating expenses and \$1,400,000 for the leasing of space.

Rick Maxey also noted the broader role of the Center led to a name change from “Entrepreneurship Center” to “Institute for Technology Entrepreneurship”.

**Trustee Frank Martin made a motion to recommend approval of the Legislative Budget Request Amendment to the Board of Trustees. Trustee Don Wilson seconded the motion; a vote was taken, and the motion passed unanimously.**

With no further business to discuss, the meeting of the Governance Committee adjourned at 12:22 PM.