

**FLORIDA POLYTECHNIC UNIVERSITY
BOARD OF TRUSTEES
MEETING
Florida Polytechnic University
Admissions Center
4700 Research Way
Lakeland, FL 33805
March 15, 2017 @ 3:00 p.m.**

I. Call to Order

Chair, Frank Martin, called the Board of Trustees meeting to order at 2:45 pm.

II. Roll Call

Maggie Mariucci called the roll: Chair Frank Martin, Vice-Chair Don Wilson, Trustee Mark Bostick, Trustee Philip Dur, Trustee Sandra Featherman, Trustee Dick Hallion, Trustee Christina Drake, Trustee Henry McCance, Trustee Cliff Otto, and Trustee Bob Stork were present (Quorum).

Staff present: President Dr. Randy Avent, Dr. Terry Parker, Mr. Mark Mroczkowski, Mr. Kevin Aspegren, Ms. Gina DeLulio, Mrs. Maggie Mariucci, and Mr. Rick Maxey.

III. Public Comment

Dr. Richard Matyi submitted a request to address the Board of Trustees. Dr. Matyi, Associate Professor in Florida Polytechnic University's College of Engineering, is the President of the Florida Poly chapter of the United Faculty of Florida. He stated that Florida Poly faculty is student-centric and seek what is best for the University's students. He requested the support of the Board in creating a stable work environment, and in the form of a reasonable and fair policy for assessing pay and performance. Faculty desire to work with University administration and the Board of Trustees to achieve the goal of becoming the 'jewel' of the State University System by doing what is best for Florida Poly's students.

IV. Approval of Minutes

Trustee Richard Hallion made a motion to approve the Board of Trustees meeting minutes of December 7, 2016. Trustee Philip Dur seconded the motion; a vote was taken, and the motion passed unanimously.

Trustee Philip Dur made a motion to approve the Board of Trustees meeting minutes of December 21, 2016. Trustee Richard Hallion seconded the motion; a vote was taken, and the motion passed unanimously.

Chair Frank Martin changed the meeting agenda and committee reports were done first.

V. Committee Reports

A. Governance Committee

1. FPU-1.014 Animals on University Property - Amendment

Based upon the report given by Committee Chair Richard Hallion, Chair Frank Martin presented a motion with full Committee approval to approve FPU-1.014 Animals on University Property. A vote was taken and the motion passed unanimously.

B. Academic and Student Affairs Committee

1. BOT Resolution 2017-001 naming the Provost as the Board's designee for purposes of reviewing costs of textbooks

Based upon the report given by Committee Vice-Chair Richard Hallion, Chair Frank Martin presented a motion with full Committee approval to approve BOT Resolution 2017-001 naming the Provost as the Board's designee for purposes of reviewing costs of textbooks. A vote was taken and the motion passed unanimously.

2. FPU-2.001 Admission to the University and Appeal Process - General – Amendment

Based upon the report given by Committee Vice-Chair Richard Hallion, Chair Frank Martin presented a motion with full Committee approval to approve FPU-2.001 Admission to the University and Appeal Process - General – Amendment. A vote was taken and the motion passed unanimously.

3. FPU-7.002 Student Financial Aid

Based upon the report given by Committee Vice-Chair Richard Hallion, Chair Frank Martin presented a motion with full Committee approval to approve FPU-7.002 Student Financial Aid. A vote was taken and the motion passed unanimously.

C. Finance and Facilities Committee

1. Naming Opportunity

Trustee Stork has submitted a Form 8A, disclosing a conflict of interest. Gina DeJulio read Trustee Stork's disclosure into the record. It is attached to the minutes.

Based upon the report given by Committee Vice-Chair Henry McCance, Chair Frank Martin presented a motion with full Committee approval to approve the naming of Lab 1013 as Bob Stork Engineering Lab. A vote was taken and the motion passed unanimously.

Chair Martin requested that the minutes reflect that Trustee Stork chose to not participate in this portion of the meeting and was not present for the presentation, discussion or vote on the naming of Lab 1013 in the Innovation, Science and Technology Building and that Trustee Stork has submitted Form 8A with the Board's recording secretary.

2. Educational Plant Survey

Based upon the report given by Committee Vice-Chair Henry McCance, Chair Frank Martin presented a motion with full Committee approval to approve the Educational Plant Survey. A vote was taken and the motion passed unanimously.

C. Audit and Compliance Committee

1. FPU-1.015 Allegations of Waste, Fraud, Financial Mismanagement, Misconduct, and other Abuses

Based upon the report given by Committee Chair Cliff Otto, Chair Frank Martin presented a motion with full Committee approval to approve FPU-1.015 Allegations of Waste, Fraud, Financial Mismanagement, Misconduct, and other Abuses. A vote was taken and the motion passed unanimously.

2. Audit Committee Charter Revisions and Internal Charters for Audit and Compliance

Based upon the report given by Committee Chair Cliff Otto, Chair Frank Martin presented a motion with full Committee approval to approve Audit Committee Charter Revisions and Internal Charters for Audit and Compliance. A vote was taken and the motion passed unanimously.

3. Report of Internal Auditor

Based upon the report given by Committee Chair Cliff Otto, Chair Frank Martin presented a motion with full Committee approval to approve the report of the Internal Auditor. A vote was taken and the motion passed unanimously.

D. Strategic Planning Committee

1. 2015-2016 Annual Accountability Report

Based upon the report given by Committee Chair Don Wilson, Chair Frank Martin presented a motion with full Committee approval to approve the 2015-2016 Annual Accountability Report. A vote was taken and the motion passed unanimously.

VI. Board of Trustees 2018-2019 Meeting Schedule

Trustee Cliff Otto made a motion to approve the Board of Trustees meeting schedule for 2018-2019. Trustee Don Wilson seconded the motion; a vote was taken, and the motion passed unanimously.

VII. Upcoming Events/Meetings

Chair Martin asked Trustees to please review the list of upcoming events for Florida Polytechnic University, the Board of Trustees and the Board of Governors.

VIII. Trustee Recognition

Chair Martin stated that beginning May 2, Dr. Christina Drake will no longer serve as a Trustee and Dr. Jim Dewey will be taking her place. In recognition of Trustee Drake's service, Chair Martin read the attached resolution.

Trustee Drake thanked the Board and the faculty for trusting her to serve in this role.

Trustee Philip Dur made a motion to approve the resolution recognizing Dr. Drake's service as a Trustee. Trustee Mark Bostick seconded the motion; a vote was taken, and the motion passed unanimously.

IX. Chair Remarks

Chair Martin thanked Trustees for embracing the concept of committee work plans. He stated how important the collaboration between Committee Chairs and staff liaisons is in carrying out each work plan.

X. President's Remarks

President Avent shared that the University celebrated its first graduating class of 18 students in January. All but one graduate currently has a full-time job.

The Board of Governors asked how many students have transferred from Florida Poly to other state universities. Since Florida Poly opened, 194 students have left with only 25 transferring to another state university. Of the 25, only 2 transferred into the same major. Fifteen students transferred into majors unrelated to STEM and 8 transferred into STEM fields that Florida Poly doesn't offer.

Since being awarded candidacy status by SACSCOC, the University has the ability to offer federal financial aid to students.

President Avent gave a brief update on research grant awards that the University has received.

SunTrax has been selected to be one of ten national proving grounds for autonomous vehicles. The Florida Department of Transportation (FDOT) closed with the primary land owner several weeks ago and a ground breaking ceremony is projected for May 2017.

The University has three legislative priorities this session: the Applied Research Center (ARC) where the University is asking for \$25M to complete the building; the Institute for Entrepreneurship where the University is asking for the second half of the funds requested last year as recurring funds; and \$6.6M in recurring funds for a cluster hiring program for faculty.

XI. SUS Performance Based Funding

President Avent reviewed the performance based model and how Florida Poly currently measures in the ten metrics that are used by the Board of Governors. The University does not qualify for performance based funding yet but administration is doing its own measuring in preparation for future funding. He shared that the current SUS scores fall between 56-84 points out of a total of 97 with the average being 70.4. Florida Poly's estimated score is 67 points which administration wants to continue to improve over time.

XII. Faculty/Student Presentation

Dr. Dean Bushey and his students gave a presentation on their autonomous vehicle project along with an actual demonstration outside the building.

XIII. Closing Remarks and Adjournment

The meeting ended when the autonomous vehicle demonstration concluded outside.

FORM 8A MEMORANDUM OF VOTING CONFLICT FOR STATE OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME Stork Robert William	NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE Florida Polytechnic University - Board of Trustee
MAILING ADDRESS 4450 US 1	NAME OF STATE AGENCY State University System
CITY COUNTY Vero Beach USA	MY POSITION IS: <input type="checkbox"/> ELECTIVE <input checked="" type="checkbox"/> APPOINTIVE
DATE ON WHICH VOTE OCCURRED March 15, 2017	

WHO MUST FILE FORM 8A

This form is for use by any person serving at the State level of government on an appointed or elected board, council, commission, authority, committee, or as a member of the Legislature. It applies to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing and filing the form.

INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

ELECTED OFFICERS:

As a person holding elective state office, you may not vote on a matter that you know would inure to your special private gain or loss. However, you may vote on other matters, including measures that would inure to the special private gain or loss of a principal by whom you are retained (including the parent or subsidiary or sibling organization of a principal by which you are retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. If you vote on such a measure or if you abstain from voting on a measure that would affect you, you must make every reasonable effort to disclose the nature of your interest as a public record in a memorandum filed with the person responsible for recording the minutes of the meeting, who shall incorporate the memorandum in the minutes. If it is not possible for you to file a memorandum before the vote, the memorandum must be filed with the person responsible for recording the minutes of the meeting no later than 15 days after the vote.

For purposes of this law, a "relative" includes only your father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with you as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

A member of the Legislature may satisfy the disclosure requirements of this section by filing a disclosure form created pursuant to the rules of the member's respective house if the member discloses the information required by this subsection, or by use of Form 8A.

* * * * *

APPOINTED OFFICERS:

As a person holding appointive state office, you are subject to the abstention and disclosure requirements stated above for Elected Officers. You also must disclose the nature of the conflict before voting or before making any attempt to influence the decision by oral or written communication, whether made by you or at your direction.

For purposes of this law, a "relative" includes only your father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with you as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes.
- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION OR VOTE AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

DISCLOSURE OF STATE OFFICER'S INTEREST

I, Robert Stork, hereby disclose that on March 15th, 20 17 :

(a) A measure came or will come before my agency which (check one or more)

- inured to my special private gain or loss;
- inured to the special gain or loss of my business associate, _____ ;
- inured to the special gain or loss of my relative, _____ ;
- inured to the special gain or loss of _____, by whom I am retained; or
- inured to the special gain or loss of _____, which is the parent, subsidiary, or sibling organization of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

The Florida Polytechnic University Board of Trustees will be voting on the naming assignment of a classroom to which I have donated a University-specified amount of funds that allow for the naming of this classroom with a title of my choosing. I have elected not to participate in or attend the discussion and subsequent voting involved in this matter to avoid any appearance of impropriety.

If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public officer, who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a way as to provide the public with notice of the conflict.

February 27th, 2017

Date Filed


Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.

THE FLORIDA POLYTECHNIC UNIVERSITY BOARD OF TRUSTEES

Board of Trustees Resolution 2017-002

**SUBJECT: In Recognition and Profound Appreciation of Distinguished Service:
Trustee Christina Drake, Ph.D.**

WHEREAS, Trustee Christina Drake has served on The Florida Polytechnic University Board of Trustees since May 2015 and will continue to serve on the board through May 2017, and

WHEREAS, Trustee Drake served with distinction on the Board of Trustees Academic and Student Affairs Committee and the Board of Trustees Finance and Facilities Committee, and

WHEREAS, Trustee Drake serves as an Assistant Professor in the College of Engineering, is an Editor for the Industrial Biotechnology Journal, helped start the FL Poly Women in STEM Leadership Program, is the Principle Investigator for fog prediction sensor research at FL Poly and served as chair of the FL Poly Faculty Assembly.

NOW, THEREFORE BE IT RESOLVED that The Florida Polytechnic University Board of Trustees, at its regular board meeting on this 15th day of March, the year of 2017, does hereby recognize and commend Trustee Christina Drake for her many contributions to Florida Polytechnic University, and

BE FURTHER RESOLVED that this resolution is included in the minutes of the meeting and a copy presented to Trustee Christina Drake as a token of the Board's appreciation and sincere thanks.

Resolution adopted by the Florida Polytechnic University Board of Trustees on March 15, 2017,

BOT Chair signature: _____