



FLORIDA POLYTECHNIC
UNIVERSITY

BOT approved 2.25.2020

Governance Committee Meeting

MEETING MINUTES

Tuesday, December 10, 2019

2:45 PM – 3:45 PM

**Florida Polytechnic University – Student Development Center
4700 Research Way, Lakeland, FL 33805**

I. Call to Order

Committee Chair Dur called the Governance Committee meeting to order at 2:25 p.m.

II. Roll Call

Sherry Pavlik called the roll: Committee Chair Philip Dur, Vice Chair Louis Saco and Trustee Henry McCance, Trustee Cliff Otto, and Trustee Bob Stork were present (Quorum).

Other Trustees present: Chair Don Wilson

Trustees not present: Trustee Frank Martin

Staff present: Ms. Gina Delulio, Mr. David Brunell, Mrs. Melaine Schmitz, Ms. Maggie Mariucci, Mr. Mark Mroczkowski, Ms. Teresa McLean, Mr. David Calhoun, Ms. Winifred Hall, Ms. Sherry Pavlik and Mrs. Kris Wharton.

III. Public Comment

There were no requests received for public comment.

IV. Approval of Minutes

Trustee Bob Stork made a motion to approve the Governance Committee meeting minutes of September 11, 2019. Trustee Lou Saco seconded the motion; a vote was taken, and the motion passed unanimously.

V. 2018-20 Governance Committee Work Plan Review

The Governance Committee revised its Work Plan to be consistent with the timeline recently approved by the Board for conducting the President's evaluation and to add a discussion to consider any proposed changes to the President's Employment Agreement to the February 2020 meeting.

In preparation for the February 2020 meeting, General Counsel will provide electronic copies of the President's Employment Agreement and any Amendments to members of the committee.

Trustee Henry McCance made a motion to approve 2018-20 Governance Work plan with changes discussed. Trustee Bob Stork seconded the motion; a vote was taken, and the motion passed unanimously.

VI. Discuss Board Training Needs

Board training needs is an annual discussion topic on the Work Plan. The Committee discussed existing opportunities for training available to the trustees: the University's new trustee orientation and materials, which are available to all trustees online (including Sunshine Law); the Board of Governor's (BOG's) Trustee Summit; and the AGB Trusteeship magazine.

Chair Dur emphasized the importance of the BOG's Trustee Summit as a way to stay current on the hot buttons in the BOG as it pertains to universities governance. He pointed out that they have at least one breakout or general session that is very important to stay abreast of how the BOG feel about the performance of trustees and their responsibilities in the governance of their respective universities.

VII. Continued Discussion: President Evaluation Instrument Review

The Office of the General Counsel supplied a comparison of President Evaluation Process as used in the State University System. The committee decided to recommend a change to provide for five rating options in the evaluations scale instead of three.

The recommended options on the evaluation scale are: Not Achieved, Partially Achieved, Achieved, Exceeded, and Far Exceeded. In addition, the Committee recommends the President speak to each trustee individually to get feedback on his performance.

Trustee Cliff Otto made a motion to recommend approval of the changes in the number of options in the evaluation scale of the Evaluation Instrument FY 2019-20 to the full Board. Trustee Bob Stork seconded the motion; a vote was taken, and the motion passed unanimously.

VIII. Closing Remarks and Adjournment

With no further comments, the meeting adjourned at 3:31 p.m.