

**FLORIDA POLYTECHNIC UNIVERSITY
BOARD OF TRUSTEES
GOVERNANCE COMMITTEE
MEETING MINUTES**

**Florida Polytechnic University Admissions Building
4700 Research Way, Lakeland, FL 33805**

**December 6, 2017 @ 8:45 AM
*or upon the conclusion of the previous meeting***

I. Call to Order

Committee Vice-Chair Philip Dur called the Governance Committee meeting to order at 8:35 a.m.

II. Roll Call

Maggie Mariucci called the roll: Committee Vice-Chair Philip Dur, Trustee Mark Bostick, Trustee Don Wilson and Trustee Cliff Otto were present (Quorum).

Other trustees present: Trustee Sandra Featherman, Trustee Gary Wendt, Trustee Henry McCance, Trustee Bob Stork, Trustee Louis Saco and Trustee Jacob Livingston.

Staff present: President Randy Avent, Dr. Terry Parker, Mr. Mark Mroczkowski, Ms. Gina DeJulio, Mr. Rick Maxey, Mr. Kevin Aspegren and Ms. Maggie Mariucci were present.

III. Public Comment

There were no requests received for public comment.

IV. Approval of Minutes

Trustee Don Wilson made a motion to approve the Governance Committee meeting minutes of October 31, 2017. Trustee Cliff Otto seconded the motion; a vote was taken, and the motion passed unanimously.

V. 2016-18 Governance Committee Work Plan

The 2016-2018 Governance committee work plan remained unchanged and no discussion was necessary.

VI. Board of Trustee Self-Evaluation and Board Governance Discussion

Trustee Dur introduced Carol Cartwright from the Association of Governing Boards (AGB). Ms. Cartwright joined the meeting via phone and reviewed the processes for the Board of

Trustees Self-Evaluation. Regular assessments are a hallmark of high performing boards. The evaluations are considered a “Best Practice”. It is customary to continue with a comprehensive standard assessment every five years. The suite of service would include the survey, expert analyzation and interpretation of the survey, the preparation (working with the Board Chair and the President) for the workshop and conducting the workshop. The survey would help target areas for improvement. The workshop would be planned as part of the May 2018 board retreat.

X. Closing Remarks and Adjournment

With no further comments, the Governance Committee meeting adjourned at 9:01 a.m.